



COMMISSION GENERAL MEETING AGENDA

May 26, 2026, 3:00 p.m.

Yuba County Government Center, **Linda Room**, 915 Eighth Street, Marysville, CA 95901

Contact Yuba-Sutter Economic Development Corporation at 530-751-8555 or ysedc@ysedc.org for any questions.

CALL TO ORDER

Roll call & declaration of a quorum for the transaction of business.

Introduce new members Angie, John

LATE AGENDA ITEMS

ITEMS OF PUBLIC INTEREST

Members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission. Any member of the audience who may wish to bring something before the Commission that is not on the agenda may do so at this time; however, State law provides that no action be taken on any items not appearing on the posted agenda.

All meetings of the Yuba County Community Services Commission are open to the public. From time to time the Commission is required to discuss certain matters, as defined by State law, in a closed session. When such an occasion arises, the presiding officer will announce that the Commissioners adjourning to a closed session, and will explain the purpose of the closed session.

Consent Calendar

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- **ACTION:** Review and approve the minutes of the Commission General meeting March 24, 2026 (attached)
- Review YCCSC's 2026 Organization-Wide Expenditure Report as of April 30, 2026 (attached)
- Current balance/statement of financial position is \$56,041 as of May 19, 2026.

OLD BUSINESS

Organizational Standards and Informational items

- Harvest Healthcare Solutions Presentation/update
- **ACTION:** Review and approve 2026 Risk Assessment (attached)
- Complete updated Bylaws Acknowledgement (need Renick, Dennise)

Committee Updates

- **Executive Committee** (Chair-Rich Webb; Vice-Chair-Hannah Schelby; Secretary/Treasurer-Dennise Burbank)
No report
- **Ad-Hoc Committees**
 - **Site Review** (Kyle Heggstrom-Chair, Andi Crivello-Co-Chair, Vera Correa, Rich Webb, Carmen Rodriguez, Dennise Burbank, Crystal Mirabal, Renick House, Hannah Schelby)
No report
 - **Community Action Plan** (Full Board)
No report

YCCSC Mission

To identify the needs of the low-income population, assess the effectiveness of the agencies that strive to meet said needs and to deploy resources to achieve our shared goal of reducing poverty.

- **Strategic Plan (Full Board)**
 - Staff Report on 2026-2027 Strategic Plan Activities April/May 2026 update (attached)
- **Nominating** (Rich Webb, Dennise Burbank)
 - 1 Low-Income vacancy, 1 District 5
- **Allocation Committee** (Entire board)
No report

NEW BUSINESS – Discuss service provider presentation for July 2026 meeting

MEMBER UPDATES

ADJOURNMENT

2026 Community Services Commission Meetings

(4th Tuesday of the month)

July 28, September 22, November 17

Generally meetings of the Commission will be held at 3 p.m.

Yuba County Government Center, Linda Room, 915 Eighth Street, Marysville, CA.



Minutes of the Board of Directors GENERAL Meeting – March 24, 2026 3:00 p.m.

Yuba County Government Center, **Linda Room**, 915 Eighth Street, Marysville, CA 95901

Contact Yuba-Sutter Economic Development Corporation at 530-751-8555 or ysecdc@ysecdc.org for any questions.

BOARD MEMBERS PRESENT

Andi Crivello, Devon Diamond, Kyle Heggstrom, Hannah Schelby-Vice Chair, Crystal Richards, Don Schrader, Rich Webb-Chair

BOARD MEMBERS ABSENT

Dennise Burbank-Sec./Treas., Vera Correa, Renick House, Crystal Mirabal, Carmen Rodriguez

GUEST

Johnny Burke with Sutter Yuba Homeless Consortium, Mary Passilas with Yuba County Board Clerk, John Nicoletti-board applicant

STAFF

Jackie Slade-YSEDC, Brynda Stranix-YSEDC

CALL TO ORDER

Meeting called to order at 3:00pm by board Chair, Rich Webb. A quorum was present for the transaction of business. Everyone introduced themselves, including new board member Devon Diamond.

LATE AGENDA ITEMS – None

ITEMS OF PUBLIC INTEREST – Mary Passilas reported YCCSC’s meeting must follow the Ralph M. Brown Act requirements for open meetings. She had guidebooks available for board members to take and review on the Brown Act.

Consent Calendar

- Review and approve the minutes of the Commission General meeting January 27, 2026
- Review and approve YCCSC’s 2026 Organization-Wide Expenditure Report as of February 28, 2026
- Current balance/statement of financial position is \$5,410 as of March 17, 2026

MOTION: Don Schrader made a motion to approve the entire consent calendar, Kyle Heggstrom seconded the motion. Motion passed unanimously.

OLD BUSINESS

Organizational Standards and Informational items

- **Sutter Yuba Homeless Consortium Presentation/update** – Johnny Burke reported the following:
 - SYHC will soon be asking for volunteers for the January 2027 Point in Time (PIT) Count
 - Passed out the 2025 PIT results and Homeless Housing, Assistance and Prevention (HHAP) PowerPoint. Group discussed several indicators in both.
 - Daily homeless is lowest it has been in years
 - About 100 beds were lost due to the closure of 14Forward and the Salvation Army Deport, although other shelters have stepped up to take on more people and are functioning at over capacity.
 - Life Advancement Center on Plumas Street in Yuba City will hopefully open in about one month and will provide up to 48 beds
- **Review YCCSC 2025 Final Achievement Reports to CSD** – Jackie Slade reported the report shows achievements by agency and specific indicators in Module 4 as well as a narrative of management accomplishments.

- **Review 2025 Annual Report for distribution** – Brynda Stranix reported this report is for distribution and includes highlights of the 2025 accomplishments, list of funded agencies and programs, a success story and demographic summary of clients served. This will be posted on the website, Facebook and in the newsletter.
- **Complete 2026 Board member Income Certification** – Rich Webb asked those listed to complete and return a 2026 income certification.

Committee Updates

- **Executive Committee** (Chair-Rich Webb; Vice-Chair-Hannah Schelby; Secretary/Treasurer-Dennise Burbank)
No report
- **Ad-Hoc Committees**
 - **Site Review** (Kyle Heggstrom-Chair, Andi Crivello-Co-Chair, Vera Correa, Rich Webb, Carmen Rodriguez, Dennise Burbank, Crystal Mirabal, Renick House)
No report
 - **Community Action Plan** (Full Board)
No report
 - **Strategic Plan** (Full Board)
 - **Staff Report on 2026-2027 Strategic Plan Activities February/March 2026 update** - Brynda Stranix reported the staff report aligns with the new 2026-2027 Strategic Plan and provides updates for the last two months on programmatic activities by YCCSC management, service providers and other community efforts assisting the low-income and progress toward achieving YCCSC's Strategic Plan objectives and key strategies.
- **Nominating** (Rich Webb, Dennise Burbank)
 - **Carmen Rodriguez resignation as Low-Income Sector member** – Group reviewed Carmen resignation letter provided in agenda packet.
 - **Review and approve application from Angie Gates for a Low-Income Sector board position** – Group reviewed and discussed that Angie meets the qualifications to be a low-income sector rep due to her work with an organization that serves low-income groups and she provided a petition signed by 10 individuals, who self-certified to be low-income, that they want her as a low-income representative.

MOTION: Andi Crivello made a motion to approve Angie Gates as a low-income sector representative, Hannah Schelby seconded the motion. Motion passed unanimously.
 - **Review and approve application from John Nicoletti for a Private Sector board position** – Group reviewed and discussed that John meets the qualifications to be a private sector rep, is a former board member and is active in many facets of the community.

MOTION: Don Schrader made a motion to approve John Nicoletti as a private sector representative, Andi Crivello seconded the motion. Motion passed unanimously.

Jackie Slade reminded the group that both Angie and John will need to be approved by County Counsel and Yuba County Board of Supervisors before they can officially be added to the YCCSC board.

 - **1 Low-income vacancy with resignation of Carmen** – Group discussed working to find another low-income representative.

▪ **Allocation Committee** (Entire board)

- **Re-allocation of \$36,000 originally awarded to Salvation Army Depot** – Jackie Slade reminded the group that they had allocated \$36,000 in 2026 CSBG funds to the Salvation Army Depot program in November 2025. In January 2026, Salvation Army reported the Depot was closing, disqualifying them for the \$36,000 allocation. YCCSC staff asked Salvation Army to resubmit an application with a new scope of work to be considered by the board to possibly receive the now un-allocated \$36,000.

The new application was considered at the January meeting, clarifications and additional information were obtained, the application was reconsidered at a Special February 25 board meeting and the decision was made to allocate \$12,000 to Salvation Army’s Fresh Friday’s program and \$24,000 to Yuba-Sutter Food Bank. Contract documents/amendments are in the process of being executed.

NEW BUSINESS – Discuss service provider presentation for May 2026 meeting – Jackie Slade suggested possibly having St. Vincent de Paul or Harvest Healthcare Solutions present. Group discussed and chose Harvest Healthcare Solutions.

MEMBER UPDATES –

- Kyle Heggstrom reported the merger of Marysville Fire Department into Linda Fire Protection District, an effort to bolster staff, allow for more purchasing power, reduce service overlap and improve response plans, will take effect July 1, 2026.
- Crystal Richards reported Johnson Park Elementary School in Olivehurst will offer programs during Spring Break for kids of working families in the district that will include fun activities, study time and field trips. In addition, Yuba-Sutter Freebirds Baseball Team is in need of people to sing the National Anthem at their games. She asked the group to share out the information.
- Devon Diamond reported the annual free Marysville Kiwanis Fishing Derby will be held Saturday, May 16 and will include a free pancake breakfast, games, activities and prize drawings.
- Hannah Schelby reported Hands of Hope will be at the Yuba City Feather River Tribal Health Resource Fair on April 9 that will include resources but also games, crafts, prizes, etc. for the family.
- Andi Crivello reported the Small Business Development Center will be hosting a Procurement Fair on March 26 at the Yuba County Government Center and Columbia Bank has a small business courtesy line of credit available up to \$2,500.
- Rich Webb reported April 24th is Marysville Kiwanis Annual Golf Tournament fundraiser and Linda Fire District’s dinner/dance fundraiser will be May 9 at Butte Star Ranch.
- John Nicolletti reported Habitat for Humanity’s Merriment Village affordable housing project is underway on Walton Avenue in Yuba City. At completion, there will be 217 apartments. In addition, a 13-unit affordable housing project on Turpen Street in Olivehurst is also moving forward and will primarily serve Veterans.

ADJOURNMENT: There being no further business to come before the board, the meeting was adjourned at 4:09p.m. **The next regularly scheduled meeting of the board will be May 26, 2026, at 3 p.m.** at Yuba County Government Center, Linda Room, 915 Eighth Street, Marysville, CA 95901.

Signed: _____ Date: _____

Name: _____ Position: _____



**Yuba County Community Services Commission
CSBG RISK ASSESSMENT May 2026**

Risk assessment is the process of evaluating exposure to harm or loss that could arise from some activity associated with the client service contract. It consists of identifying and classifying risks based on certain characteristics, and measuring and evaluating the consequences of these risks. A comprehensive assessment should address organization-wide functions and include areas such as financial risk, insurance, transportation, facilities, staffing, property, etc. Satisfies CSBG Organizational Standard 4.6.

Name of Organization: Yuba County Community Services Commission
 Name of Assessor(s): Jackie Slade
 Presented and approved by YCCSC Board: [Redacted]

Question	Comments
ORGANIZATIONAL LEADERSHIP	
The governing board has reviewed the organization's mission statement <u>within the past 5 years</u> and assured that: 1) The mission addresses poverty; and 2) The organization's programs and services are in alignment with the mission. Organizational Standard 4.1.	Reviewed and approved mission and vision statement September 23, 2025 as part of 2026-2027 Strategic Planning process. Will need to review again September 2027.
The organization's Community Action plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle or comparable system. Organizational Standard 4.3	YCCSC adopted a slight variation of the 3 ROMA goals as the goals for its 2026-2027 Strategic Plan. The plan was approved by the board on November 18, 2025.
The governing board receives an <u>annual update</u> on the success of specific strategies included in the Community Action Plan. Organizational Standard 4.4	An Annual Report is produced each year and presented to the board. The report highlights the successes of the agencies funded. 2025 Annual Report was presented to the board at March 24, 2026 meeting.
The organization has a written succession plan in place for the CEO/ED, approved by the governing board, which contains procedures for covering an emergency/unplanned, short-term absence of 3 months or less, as well as outlines the process for filling a permanent vacancy. Organizational Standard 4.5.	Succession Policy reviewed and approved by board 9/26/17. Emergency/Unplanned Absence Succession Plan reviewed and approved by board 11/28/17
An organization-wide, comprehensive risk assessment has been completed <u>within the past 2 years</u> and reported to the governing board. Organizational Standard 4.6.	Last risk assessment completed and reviewed by board May 28, 2024. Reviewing risk assessment completed in 2026 at May 26, 2026 board meeting.
BOARD GOVERNANCE	
The organizations board is structured as a Tri-Partite board with three sectors, one representing the low-income sector, one representing the public sector and one representing the private sector. Organizational Standard 5.1	Tri-partite structure is in place. Currently the board has one Vacancy in the Low-Income Sector and Supervisors for District 2 and 5 are looking for representatives.
The organizations governing board has written procedures that document a democratic selection process for low income board members adequate to assure they are representative of the low-income community. Organizational Standard 5.2	Yes. YCCSC adopted a Democratic Process for Selection of Low-Income Directors on November 19, 2024.
If the organization has adopted bylaws, they conform to state statute and have been reviewed by legal counsel <u>within the last five years</u> . Organizational Standard 5.3 (private)	12/2022 YCCSC board had its bylaws reviewed by County Counsel. 12/13/22 County BOS reviewed and ratified the bylaws. 1/24/23 YCCSC board reviewed and approved the bylaws. Bylaws will need to be reviewed again by County Counsel and YCCSC in 2027.
Governing Board members received a copy of the bylaws <u>within the past two years</u> and it is documented. Organizational Standard 5.4	A copy of the bylaws is provided to each member at orientation and as changes are made or at re-orientation within two years, whichever is less.

The organizations governing board meets in accordance with the frequency and quorum requirements and fills board vacancies as set out in its bylaws. Organizational Standard 5.5	Yes. YCCSC holds no fewer than 6 meetings per year and has at least one-third of the seated directors present to constitute a quorum as dictated by the bylaws. Board vacancies are publicly posted and are filled as soon as possible. Per the bylaws, procedures to fill vacancy commence within 30 days and must be filled within 9 months.
Each governing board member has signed a conflict of interest policy <u>within the past 2 years</u> . Organizational Standard 5.6	Yes. Per CSD monitoring, September 2024 YCCSC's policy was changed to needing to be signed every year to help mitigate any conflict of interests. Evidence of signed policy within the past year in board member files.
New board members are oriented to the organization, including the organization's mission, bylaws, policies, and programs, as well as their roles and responsibilities as board members <u>within 6 months</u> of being seated. Organizational Standard 5.7	Yes . Evidence in file.
The board members receive regular training and information about their responsibilities at least <u>every two years</u> . Organizational Standard 5.8	Yes. Board members receive re-orientation every two years either in person or via CalCAPA's "All-a-Board, The Purpose, People and Process of CAA Boards" 7 webinar series videos. Four board members need re-orientation in 2026.
Governing Board receives programmatic and financial reports at each regular meeting. Organizational Standard 5.9	YCCSC board reviews a organization-wide financial report every two months at the board meeting. The report details how much funds have been distributed to each service provider and management and how much each has left to spend. The current balance/statement of financial position is reported at each board meeting as well.
The bylaws include: a) how and when notices for board meetings are made; b) how members are elected/appointed by the board; c) what the terms of office are for officers/members; d) how ineffective board members are removed from the board; e) a stated number of board members to make up a quorum which is required for all policy decisions.	Yes
Board meetings have written agendas and materials relating to significant decisions are given to the board in advance of the meeting.	Yes. Complete agenda packets are emailed or mailed to each board member at least 3 days in advance of the meeting. In addition, the agenda packet is posted on YCCSC's website, at the Yuba County Library and at the Yuba County Government Center at least 3 days prior.
When the Board of Directors makes decisions, a quorum is present and minutes are maintained.	Yes. All board actions have had a quorum present and since January 2016, minutes have been taken and approved at the next eligible meeting.
HUMAN RESOURCE MANAGEMENT	
The organization has written personnel policies that have been reviewed by an attorney and approved by the governing board <u>within the past 5 years</u> . Organizational Standard 7.1 (private)	YCCSC does not have personnel and therefore does not have personnel policies. County of Yuba does and therefore if necessary, YCCSC references County of Yuba's Master Labor Agreement valid September 2024-2027.
The organization has written job descriptions for all positions, which have been updated <u>within the past five years</u> . Organizational Standard 7.3	7/2021 Executive Director, Administrative Technician and Secretary/Treasurer job descriptions reviewed and approved by board. Board Member roles and responsibilities/expectations reviewed and approved 5/2022. Need to update, review and approve job descriptions and board member roles/ responsibilities/ expectations for all positions in 2026.
The governing board conducts an annual review/performance appraisal of the CEO/Executive Director. Organizational Standard 7.4	A management evaluation of the Executive Director is performed by the Executive Committee each year and subsequently approved by the entire governing board. The most recent ED evaluation was for 2025 and was reviewed and approved by the board on January 27, 2026. Executive Committee needs to complete evaluation for 2026 and present to board for approval in January 2027.
The governing board reviews and approves CEO/Executive Director compensation within <u>every calendar year</u> . Organizational Standard 7.5	CSD mandates that no more than 12% of CSBG allocated funds will be used for administrative purposes (executive director, administration technician, etc.) YCCSC has stayed within those parameters. In 2025, the ED received \$1,411, about 4% of contract administration funds of \$32,493. Board reviewed and approved compensation in conjunction with evaluation on 1/27/2026.
The organization has a whistleblower policy approved by the governing board. Organizational Standard 7.7	Yes. Whistleblower policy reviewed and approved 9/2017.

YCCSC makes available staff development/training and cross training. Organizational Standard 7.9	YCCSC does not have staff, however its sub-contractor YSEDC staff, attends trainings as well as engages in CSBG webinars that are offered. Both Executive Director and Administrative Technician attend each board meeting, CAP meeting, strategic planning session, etc. so both are aware of processes. 2026 trainings attended and/or listened to include: CSBG Funding Task Force Town Hall, 2026 CSBG Contract Webinar Live Q & A Session, CSD webinar on new invoicing System (FMM), Two quarterly CSBG Service Provider meetings, California ROMA Coalition Meeting.
Staff stability	No changeover in the Executive Director or Administrative Technician since January 2016
The organization maintains records documenting staff time in program allocations.	Yes. Staff keeps a daily calendar of time spent on YCCSC activities, down to the 15 minute increment.
YCCSC assures the Yuba County/YSEDC Agreement for Professional Services is reviewed <u>every five years</u> . The agreement indicates YSEDC will administer the CSBG contract as directed by YCCSC, provide sufficient staffing to do so and maintain CSBG funds separately.	The current Agreement for Professional Services is effective 1/13/2026-1/13/2031. Will need to be reviewed in October 2030 so can obtain approval by January.
PLANNING INDICATORS	
The organization conducted a community needs assessment and issued a report <u>within the past three years</u> and it is accepted by the governing board. Organizational Standard 3.1	Community assessment was completed in February-June 2025, in conjunction with the 2026-27 Community Action Plan (CAP) which is done every two years. The assessment was performed using meetings, surveys, other agency needs assessments, a public hearing, etc. Assessment accepted by board at Special Board Meeting on 6/24/25. Next assessment to be completed in Feb-June 2027, in conjunction with 2028-29 CAP.
The organization has an agency-wide strategic plan in place that has been approved by the governing board <u>within the past 5 years</u> . Organizational Standard 6.1	YCCSC strategic plan was reviewed and updated September 2025-November 2025. It was approved at the November 18, 2025 board meeting. Priorities from the 2026-27 CAP were used to create the strategic plan to assure all were aligned to address the needs of the community.
The board has received updates on progress meeting the goals of the strategic plan <u>within the last 12 months</u> . Organizational Standard 6.5	YCCSC board receives updates at every regular board meeting on progress made toward reaching the goals of the strategic plan via the staff report included in each agenda packet.
Programs funded are congruent with the agency's mission, strategic plan and Community Action Plan	YCCSC continues to work towards funding only service providers that address/serve the identified needs of the community as identified in the needs assessment and Community Action Plan. They have made it a priority in their strategic plan as well.
Board, staff, service providers, service recipients, volunteers, key constituents and general members of the community participate in the <u>Strategic Planning</u> process.	YCCSC strategic planning session was held at the September 2025 board meeting. Besides nine members of the board, which included one service provider agency rep, there were two staff members. Strategic Plan approved at the November 18, 2025 meeting. YCCSC needs to work on inviting additional CSBG funded service providers to the planning process.
Board, staff, service providers, service recipients, volunteers, key constituents and general members of the community participate in the <u>Community Action Plan</u> process.	YCCSC's 2026-27 CAP was completed in June 2025 and approved by CSD. In attendance at the CAP community meeting were 25 people representing 17 difference agencies that work to serve the low-income population. This included two YSEDC staff members and two YCCSC board members. In addition, 584 low-income/homeless client surveys and 176 staff-community member surveys were completed by the board, staff, service providers, service recipients, volunteers, key constituents and general members of the community.
The community action plan and strategic plan are communicated to all stakeholders of the agency -- service recipients, board, staff, volunteers and the general community.	YCCSC has its current and previous two Strategic Plans and Community Action Plans posted on its website. Board members review and approve the Community Action Plan, receive a copy of the current strategic plan at orientation and re-orientation and it's occasionally included in the board agenda packet. YCCSC's Annual Report, that includes the top community needs from the community action plan, is posted on the YCCSC website, distributed to the board members and out in the bi-monthly newsletter that goes to about 233 stakeholders.
FINANCIAL OPERATIONS and OVERSIGHT	

The organization has an annual, independent audit of their financial statements, prepared by a certified public accountant and the board formally receives and accepts the audit. Organizational Standard 8.1	Annually the County of Yuba has an audit which includes YCCSC activities and is completed by a certified public accountant. YCCSC board annually reviews the audit at a regular board meeting when it's available. YCCSC board needs to review County of Yuba 2024-2025 audit when its available.
The IRS Form 990 tax return is completed annually and made available to the governing board for review. Organizational Standard 8.6 (private)	N/A
The governing board receives financial reports at each regular meeting. Organizational Standard 8.7	Yes. Each meeting board packet provides an organization-wide report showing how much each service provider, including YSEDC, has spent each bi-monthly period and a cumulative total of dollars left to spend in their contract.
All required filings and payments related to payroll withholdings are completed on time. Organizational Standard 8.8 (private)	N/A. YCCSC does not have employees, however, its subcontractor YSEDC does and all filings are completed on time.
The governing board annually approves an organization-wide budget. Organizational Standard 8.9	Yes. In November each year, YCCSC board reviews all applications for CSBG funding and votes on who they will fund for programmatic services and in what amounts. They also determine funding amount to YSEDC for administrative services (no more than 12% of total allocation from CSD). Total Funding amount is determined by CSD each year.
The organization has a written fiscal policy that has been reviewed and approved by the governing board <u>within the last 2 years</u> that includes set of internal controls, including the handling of cash and deposits, approval over spending and disbursements. Organizational Standard 8.10. (private)	Not a required organizational standard for YCCSC (public) but a good practice and YCCSC administrators will work on developing a fiscal policy upon board direction.
The organization has a written procurement policy that has been reviewed and approved by the governing board <u>within the last 5 years</u> . Organizational Standard 8.11 (private)	Not a required organizational standard for YCCSC (public).
The organization has a record retention and destruction policy that has been reviewed and approved by the governing board.	Yes. Approved by board 9/2017.
The organization follows accounting practices which conform to accepted standards.	Yes.
The organization stays within the allocated budget	No more than 12% of CSBG funds are used for administration and all funds allocated to the service providers is spent. No funds have been disencumbered to CSD since 2016
GENERAL	
The organization communicates its activities and its results to the community. Organizational Standard 2.3	YCCSC regularly posts on Facebook page, maintains a website and distributes six bi-monthly newsletters a year. The newsletter is currently distributed to about 233 individuals in the community to inform them of YCCSC board vacancies and its service provider accomplishments, programs, services and success stories. YCCSC also periodically sends press releases to the local media outlets on activities.
The organization has a systematic approach for collecting, analyzing and reporting customer satisfaction data to the governing board. Organizational Standard 1.3	YCCSC requires sub-grantees to have a client satisfaction survey tool in place and annually provide a summary of the surveys collected that are reviewed by the sub-grantee boards and are reviewed by the YCCSC board in November. Need to collect a summation of client satisfaction survey results for 2026 from sub-grantees, with proof the results were presented to their boards, by November 6, 2026 and present to YCCSC board at November 17, 2026 meeting.
The organization has presented to the board for review or action, <u>at least within the past 12 months</u> , an analysis of the agency's outcomes and any operational or strategic program adjustments and improvements identified as necessary. Organizational Standard 9.3	*YCCSC annual report with service provider outcomes presented to board annually. 2025 annual report presented to board 3/24/26. *Executive Director review done annually and includes analysis of agency's outcomes and improvements/adjustments needed. 2025 review presented to board 1/27/26.

<p>The organization has suitable insurance coverage which is periodically reviewed to ensure the appropriate levels and types of coverages are in place.</p>	<p>The County of Yuba provides General Liability insurance, policy expires 6/30/2026, workers compensation insurance, policy expires 7/1/2026 and fidelity bond insurance for \$10 million, policy expires 6/30/26. YCCSC's management body, YSEDC, General Liability insurance, policy expires 7/1/2026, workers compensation insurance, policy expires 5/1/2027 and fidelity bond insurance policy expires 7/1/26.</p>
<p>Demonstrated effective or best practices</p>	<p>YSEDC distributes a bi-monthly newsletter to YCCSC's sub-grantees and other non-profit agencies (currently about 233) with best practice articles that include resources, tools, and tips for organizational capacity building, access to capital, grant opportunities leads and grant writing assistance. In addition, the newsletters are archived on YCCSC's website for easy access. YCCSC also continually asks service provider agencies to give presentations at board meetings so they stay educated on services provided in the community to the low-income.</p>
<p>Timely reports of services and outcomes</p>	<p>YCCSC meets the deadlines of bi-monthly reports (entry of expenditures into EARS/FMM for reimbursement) as well as end of year final reports and minutes submittal. CSD Desk Review C-25-060 completed in April 2025 indicated all reports were submitted on time.</p>
<p>Organization is collaborative with state agencies; local governments; and non-profit or faith-based organizations that serve low-income people.</p>	<p>Currently several of the YCCSC board members work for an agency or sit on committees/boards of agencies that serve low income people including Habitat for Humanity, SoYouCan, Regional Housing Authority, Hands of Hope</p>
<p>Organization is active regarding advocacy/education in the community for low-income.</p>	<p>YCCSC created a webpage and Facebook page to better educate the community on issues facing and resources available to the low-income. YCCSC maintains a website with a full listing of resources for the low-income by category of need and regularly posts on Facebook regarding issues and/or resources available for low-income.</p>
<p>Organization's director and staff are leaders in the community regarding low-income issues (taskforce membership; organizing; donating funds and/or time).</p>	<p>YCCSC's Executive Director is active with the following groups in an effort to encourage community agencies to partner with Coordinated Entry, collaborate together and find solutions for our region: *President-Sutter Yuba Homeless Consortium (Continuum of Care) *Board member-Sutter Community Affordable Housing Board (past President) *Administrative staff to Sutter County Community Action Agency</p>

LAST CSD MONITORING VISIT:

July 2024

LAST CSD DESK MONITORING:

April 2025



May 26, 2026

TO: Yuba County Community Services Commission Directors

FROM: Brynda Stranix, Executive Director

RE: Staff Report on 2026-2027 Strategic Plan Update of Activities- April/May 2026

GOAL 1: INDIVIDUALS AND FAMILIES WITH LOW-INCOMES ARE STABLE AND ACHIEVE ECONOMIC SECURITY

OBJECTIVE: Increase homelessness prevention and reduction services (including financial literacy, rent/deposit assistance)

Support agencies that provide emergency funds for unexpected hardships (utilities, rent, car repair, rental deposits, etc.)

- \$20,000 in 2026 YCCSC Regular funding was awarded to Habitat for Humanity to provide financial assistance to low-income Yuba County residents for rent and utilities to help avoid eviction and prevent homelessness.
- \$15,000 in 2026 YCCSC Regular funding was awarded by the YCCSC board to Bridges to Housing to provide rental deposits, rent payments and other housing assistance to low-income clients.

Support agencies that provide emergency shelter and counseling/education services (including domestic violence services)

- April 2026, Glad Tidings Church announced their renovation of the former Leo Chesney Correctional Facility in Live Oak to Peace of Heaven Children’s Paradise, a residential sanctuary for children rescued from sex trafficking. Now in its first of many phases of renovation, its initial focus will prioritize girls, including young mothers, while the broader vision includes expanding care to all survivors seeking refuge and restoration. Their approach will be trauma-informed, relational and restorative, focusing on physical safety as well as emotional, spiritual and practical support.
- May 2026, Twin Cities Rescue Mission reported they continue to work toward their expansion of Mission North, which is a 16 bunk women’s dorm (32 beds total) and a new intake facility with laundromat.
- April 2026, Sutter County Health and Human Services reported their Mobile Crisis Response Services had resumed. Call 888-923-3800 anytime day or night in Sutter and Yuba Counties for assistance.
- \$32,000 in 2026 YCCSC funding was awarded to Regional Emergency Shelter Team (REST) to provide emergency overnight shelter, hot meals, hygiene supplies and case management support for unhoused individuals and families during the winter months.
 - April 2026, REST announced they would be extending their shelter season until June 6, 2026

Support agencies that provide affordable legal services to help low-income obtain or maintain income, housing and medical care

- \$25,000 in 2026 YCCSC Regular funding was awarded to Yuba-Sutter Legal Services for Seniors to provide free legal services and advocacy for low-income persons age 60 and over in Yuba County to help them obtain or maintain their income, housing and medical care.

OBJECTIVE: Improve access to food and basic needs

Support agencies that provide access to healthy food

- April 2026, Yuba-Sutter Food Bank reported the following impact in March 2026:
 - 289,013 pounds of food was distributed to those in need
 - 145,554 pounds of food was rescued from the landfill
 - 70+ active partnerships were managed to serve the community
 - 240,844 meals were served
- \$48,863 in 2026 YCCSC funding was awarded to Yuba-Sutter Food Bank to support their food sourcing and partner agency program to help expand access to food and basic needs for low-income residents and the food insecure.

Support increased food distribution days/times available to accommodate working families

- Current Yuba-Sutter Food Distribution Schedule indicates the following:
 - There are 13 food pantries/food giveaways in Yuba County, 5 of which distribute at times convenient for working families.
 - In addition, of the ten USDA distributions/Community Food Giveaways in Yuba County, the following are available for working families:
 - USDA Food Distribution 3rd Saturday of the month 10-11am at Marysville Bible Baptist Church, N. Beale Road, Linda
 - USDA Food Distribution 3rd Tuesday of the month 5-6pm at Wheatland High School, Wheatland Road, Wheatland
 - Community Food Giveaway 4th Saturday of the month 9am at Ella Elementary, Olivehurst Ave., Olivehurst

OBJECTIVE: Reduce barriers to stability for vulnerable populations

Support agencies that provide job training programs/skills and education required for employment and/or job advancement

- April 2026, Yuba County announced the renewal of partnership agreement between Yuba County Probation Department and Yuba County Office of Education to deliver academic instruction and career technical education during the 2026–27 fiscal year to residents of the Tri County Youth Rehabilitation Center. Classes are held on all days school is in session, with welding instruction occurring at least three hours per week and both academic coursework and hands-on vocational training is provided.

Promote and market the new Yuba-Sutter Transit Mobility on Demand system to assist low-income and mobility challenged individuals access employment and educational opportunities

- May/June-- Yuba-Sutter Transit will be conducting the 2026 Customer Satisfaction Survey, inviting passengers to share feedback on key aspects of their transit experience, including ride comfort, safety, service reliability, and overall satisfaction with Yuba-Sutter Transit. Feedback helps us improve our services and create an even better transit experience for everyone in our community. Participants who complete the survey will be entered into a prize drawing for Yuba-Sutter Transit (YST) travel essentials. The online survey will be available in English, Spanish and Punjabi.

Support programs designed to promote self-sufficiency, accountability and life skills training

- May 2026, Twin Cities Rescue Mission reported they have turned the modular building at Mission North (former 14Forward) into a Training Center and now have chaplains, CPR training, discipleship, AA Meetings, resume` building and job search capabilities among other vital resources. Shadows2Strength teaches CPR classes for FREE to anyone who wants to learn how to save a life on the 4th Monday of every month beginning at noon. If someone wants to receive certification, Shadows2Strength also offers full courses for purchase on the 3rd Saturday of every month from 9:00 am to 2:00 pm.
- \$15,000 in 2026 YCCSC Regular funding was awarded to Child Advocates of Placer, Yuba and Sutter County to support the Court Appointed Special Advocates (CASA) program that provides support and mentorship for foster youth in Yuba County.

Misc. activities to reduce barriers to stability for vulnerable populations

- May 2026, BeXtra announced the expansion of their services to Marysville. In partnership with PneumaCare Health and Wellness, their facility at 417 Fourth Street in Marysville will offer services such as Enhanced Care Management and Community Support, including housing assistance, case management and connections to medical and behavioral health resources. The integration allows the center to offer both immediate relief, such as clothing and food, and longer-term support.

GOAL 2: THE CONDITION IN WHICH LOW-INCOME PEOPLE LIVE IS IMPROVED AND THEY ARE ENGAGED AND ACTIVE IN BUILDING OPPORTUNITIES IN YUBA COUNTY

OBJECTIVE: Expand access to health services (including mental, behavioral, physical, locational and alcohol/substance abuse)

Support agencies that provide outpatient medical and behavioral health programs for the low and moderately severe mentally ill

- April 2026, Eagle View Mental Health Urgent Care opened on Plumas Street in Yuba City. They offer same-day support for individuals experiencing worsening psychiatric symptoms that need immediate attention. Open Friday-Sunday from 10am-10pm at 1215 Plumas Street, Ste. 1300, Ste. A.
- \$25,000 in YCCSC 2026 Regular funding was awarded to New Day Training Center to provide low-income couples, sexual trauma survivors and families who need mild to moderate level therapeutic care with mental and behavioral health group therapy.
- \$20,000 in YCCSC 2026 Regular funding was awarded to Casa de Esperanza to provide transportation, childcare and support services to Yuba County victims of family violence who are accessing mental and behavioral health services.

Support agencies that provide semi-permanent shelter that offer a comprehensive array of services to include mental health counseling and substance abuse programs

- April 2026, Habitat for Humanity reported the Life Advancement Center on Plumas Street, a soon to be homeless services building and shelter, has made impressive progress over the past month. Several key milestones have been completed, including the rough-in for plumbing, HVAC, and electrical systems; installation and successful leak testing of the fire sprinkler system; installation of the kitchen grease trap with connection to the city sewer; and the addition of new windows. The crew is now focused on installing insulation and drywall, and has begun work on the fire sprinkler backflow prevention system.
- April 2026, Sutter County Health & Human Services announced the construction of a 16-bed residential mental health treatment facility operated by Willow Glen. It will provide long-term residential treatment for individuals from Yuba and Sutter counties with significant mental health needs, including those under conservatorship.
- May 2026, The Life Building Center, a coordinated entry site for all homeless in the area that provides a 25-bed shelter, reported they are offering a FREED Achieving Healing Through Education and Determination (AHEAD) workshop and Sutter Yuba Behavioral Health Representative drop in hours

OBJECTIVE: Provide opportunities that improve the quality of life of low-income residents in Yuba County

Support the creation of affordable housing, transitional housing and permanent supportive housing in the region

- April 2026, Habitat for Humanity announced that they have begun scheduling required pre-purchase housing counseling appointments to prepare individuals to apply for the first phase of the Fernwood Meadows project, an upcoming homeownership development in partnership with Yuba County that will have over 22 homes.
- April 2026 Hilbers reported—The Merriment Village affordable housing project on Walton Avenue in Yuba City is well underway and progressing according to plan. Utilities are being installed and buildings are going up for this multi-phase projection that will bring 217 affordable homes to families, seniors and veterans.

Support agencies that improve the areas in which the low-income live, including but not limited to; improving safe passages; developing parks/community centers, low-cost housing rehabilitation programs, etc.

- May 2026, Yuba County announced the \$5.8 million beautification project at Friendship Park in West Linda that will begin in late May or early June. The project is aimed at transforming the 22.5-acre park into a safer, more welcoming and active public space for West Linda and the surrounding community, a traditionally low-income area. Planned improvements include ADA-compliant walking and biking paths, drought-tolerant landscaping, local art installations, enhanced lighting, community pavilions, sports courts, updated irrigation, safety upgrades and, if funding allows, a bike track. The project also will preserve and incorporate one of the park's most important existing features: the Hmong community garden, cultivated by local families for decades.

OBJECTIVE: Increase community engagement among low-income residents

Increase awareness of volunteer, board and committee opportunities available within regional service providers

- April/May 2026 newsletter had an article on Sutter Yuba Homeless Consortium's new "Volunteer" link for agencies to post on and for people to find volunteer opportunities. It also had flyers for District 4 and low-income sector volunteers needed for SCCAA's board and District 5 and low-income sector volunteers for YCCSC's board.

GOAL 3: EDUCATE THE COMMUNITY OF EFFORTS AND PROGRESS TO REDUCE HOMELESSNESS AND POVERTY AND ASSIST AGENCIES THAT SERVE THE LOW-INCOME TO INCREASE THEIR CAPACITY TO ACHIEVE RESULTS

OBJECTIVE: Strengthen the efficiency, effectiveness and sustainability of YCCSC and its service providers

Encourage and educate the non-profit community of funding opportunities and capacity building measures

- April/May 2026 newsletter (attached) was distributed and included information/tips on Designing a Values Based Performance Appraisal System, Tracking Volunteer Time to Boost Your Bottom Line, YSEDC Grant Basics and Program Evaluation workshop availability, grant search subscription, seven grant opportunities, nonprofit agency events and more.

Increase community education about YCCSC and its service providers activities, achievements, needs, volunteer opportunities, etc.

- April/May 2026, started posting YCCSC service provider 2025 accomplishments on YCCSC Facebook page, posted flyers on Facebook to promote Casa de Esperanza Hope Haven mental health services, Yuba-Sutter Food Bank April food distribution schedule, Regional Emergency Shelter Team (REST) program extension,
- April/May 2026 newsletter had the 2025 Annual Reports for YCCSC and SCCAA that included service provider programs funded by CSBG funds, some achievements and success stories on Casa de Esperanza's Hope Haven Counseling and Support Center and New Day Training Center.
- (Ongoing) Each board meeting is printed in Appeal Democrat and Territorial Dispatch under events or business calendar and the agenda packet is posted at the Yuba County Library, Yuba County Government Center and on YCCSC website.

Maintain and refresh YCCSC website, Facebook page and bi-monthly newsletter

- April-May, no increase in followers. Facebook page was created September 2016 and is posted on regularly. Currently it has 1,019 followers.
- Bi-monthly newsletter began distribution in December 2016. It is currently distributed to 233 contacts from local non-profits.
- (Ongoing) YCCSC and its service providers activities are posted on Facebook, www.yubacares.org and/or in the bi-monthly newsletter to increase visibility.
- (Ongoing) a services resources page by category is on YCCSC's website www.yubacares.org and is reviewed and updated continually.

Misc. activities to strengthen the efficiency and effectiveness of YCCSC and its service providers

- April/May 2026, YCCSC management listened to CSD Service Provider quarterly meeting and California ROMA Coalition meeting
- (ongoing) YCCSC's Executive Director is active with the following groups in an effort to encourage community agencies to partner with Coordinated Entry, collaborate together and find solutions for our region:
 - President-Sutter Yuba Homeless Consortium (Continuum of Care)
 - Board member-Sutter Community Affordable Housing Board
 - Administrative staff to Sutter County Community Action Agency