



COMMISSION GENERAL MEETING AGENDA

July 28, 2026, 3:00 p.m.

Yuba County Government Center, **Linda Room**, 915 Eighth Street, Marysville, CA 95901

Contact Yuba-Sutter Economic Development Corporation at 530-751-8555 or ysedc@ysedc.org for any questions.

CALL TO ORDER

Roll call & declaration of a quorum for the transaction of business.

LATE AGENDA ITEMS

ITEMS OF PUBLIC INTEREST

Members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission. Any member of the audience who may wish to bring something before the Commission that is not on the agenda may do so at this time; however, State law provides that no action be taken on any items not appearing on the posted agenda.

All meetings of the Yuba County Community Services Commission are open to the public. From time to time the Commission is required to discuss certain matters, as defined by State law, in a closed session. When such an occasion arises, the presiding officer will announce that the Commissioners adjourning to a closed session, and will explain the purpose of the closed session.

Consent Calendar

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- **ACTION:** Review and approve the minutes of the Commission General meeting May 26, 2026 (attached)
- Review YCCSC's 2026 Organization-Wide Expenditure Report as of June 30, 2026 (attached)
- Current balance/statement of financial position is \$44,826.50 as of July 21, 2026.

OLD BUSINESS

Organizational Standards and Informational items

- Be Xtra Presentation/update
- **ACTION:** Review and approve updated job descriptions for Executive Director, Administrative Technician, YCCSC Treasurer/Secretary & Board Member Roles & Responsibilities (attached)
- Review Yuba County 2024-2025 Audit, pgs 16-18 (attached)
- Review CSD 2025 outcomes feedback and year to year comparison (attached)

YCCSC Mission

To identify the needs of the low-income population, assess the effectiveness of the agencies that strive to meet said needs and to deploy resources to achieve our shared goal of reducing poverty.

- 2026 Organizational Standards document upload due by August 31

Committee Updates

- **Executive Committee** (Chair-Rich Webb; Vice-Chair-Hannah Schelby; Secretary/Treasurer-Dennise Burbank)
No report
- **Ad-Hoc Committees**
 - **Site Review** (Kyle Heggstrom-Chair, Andi Crivello-Co-Chair, Vera Correa, Rich Webb, Carmen Rodriguez, Dennise Burbank, Crystal Mirabal, Renick House, Hannah Schelby)
 - Update—semi-annual reports and questionnaires due back from sub-grantees by July 31
 - **Community Action Plan** (Full Board)
No report
 - **Strategic Plan** (Full Board)
 - Staff Report on 2026-2027 Strategic Plan Activities June/July 2026 update (attached)
- **Nominating** (Rich Webb, Dennise Burbank)
 - 1 Low-Income vacancy, 1 District 5
- **Allocation Committee** (Entire board)
 - Discretionary 2026 allocation application ballot results for \$26,000--\$22,880 to Bridges to Housing, \$3,120 to YSEDC
 - Regular Contract 2026 additional allocation ballot results for about \$2,691-- \$2,369 to Child Advocates of Placer, Yuba and Sutter Counties, \$322 to YSEDC
 - State delayed processing of reimbursement checks (4-6 weeks)

NEW BUSINESS – Discuss service provider presentation for September 2026 meeting

MEMBER UPDATES

ADJOURNMENT

2026 Community Services Commission Meetings

(4th Tuesday of the month)

September 22, November 17

Generally meetings of the Commission will be held at 3 p.m.

Yuba County Government Center, Linda Room, 915 Eighth Street, Marysville, CA.

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Community Development and Services Agency at (530) 749-5430 and ask for Melanie Marquez or Jason Kopping. Requests must be made two full business days before the start of the meeting.

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