



COMMISSION GENERAL MEETING AGENDA

March 26, 2024, 3:00 p.m.

Yuba County Government Center, Wheatland Room, 915 Eighth Street, Marysville, CA 95901

Contact Yuba-Sutter Economic Development Corporation at 530-751-8555 or ysedc@ysedc.org for any questions.

CALL TO ORDER

Roll call & declaration of a quorum for the transaction of business.

LATE AGENDA ITEMS

ITEMS OF PUBLIC INTEREST

Members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission. Any member of the audience who may wish to bring something before the Commission that is not on the agenda may do so at this time; however, State law provides that no action be taken on any items not appearing on the posted agenda.

All meetings of the Yuba County Community Services Commission are open to the public. From time to time the Commission is required to discuss certain matters, as defined by State law, in a closed session. When such an occasion arises, the presiding officer will announce that the Commissioners adjourning to a closed session, and will explain the purpose of the closed session.

Consent Calendar

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- **ACTION:** Review and approve the minutes of the Commission General meeting January 23, 2024 (attached)
- **ACTION:** Review and approve YCCSC's 2024 Organization-Wide Expenditure Report as of February 29, 2024 (attached)
- Current balance/statement of financial position is \$22,136.74 as of March 19, 2024.

OLD BUSINESS

Organizational Standards and Informational items

- Presentation and update from Yuba-Sutter Food Bank
- Review YCCSC 2023 Final Reports to CSD (attached)
- Review 2023 Annual Report for distribution (attached)
- **ACTION:** Review and approve updated Service Provider Monitoring Plan (attached)
- CSD on-site monitoring July 23-24
- Complete 2024 Board member Income Certifications
- Casa de Esperanza thank you

Committee Updates

- **Executive Committee** (Chair-Rich Webb; Vice-Chair-Carmen Rodriguez; Secretary/Treasurer-Marlys Eatmon)
No report
- **Ad-Hoc Committees**
 - **Site Review** (Steve Duckels (chair), Marlys Eatmon, Vera Correa, Don Blaser, Ateequr Rehman, Rich Webb, Carmen Rodriguez, Andi Crivello, Angie Gates, Carolina Coronado Carrillo, Dennise Burbank)
No report

YCCSC Mission

To identify the needs of the low-income population, assess the effectiveness of the agencies that strive to meet said needs and to deploy resources to achieve our shared goal of reducing poverty.

- **Community Action Plan (Full Board)**
No report

- **Strategic Plan (Full Board)**
 - Staff Report on 2024-2025 Strategic Plan Activities February/March 2024 update (attached)
 - Review Coordinated Entry March Calendar & February Regional Homeless Report (attached)

- **Nominating (Rich Webb, Angie Gates)**
 - Vacant low-income sector since January 2024

- **Allocation Committee (Entire board)**
No report

NEW BUSINESS - Discuss future service provider presentations

MEMBER UPDATES

ADJOURNMENT

2024 Community Services Commission Meetings

(4th Tuesday of the month)

May 28, July 23, September 24, November 19

Generally meetings of the Commission will be held at 3 p.m.

Yuba County Government Center, Wheatland Room, 915 Eighth Street, Marysville, CA,



Minutes of the Board of Directors General Meeting – January 23, 2024, 3:00 p.m.

Yuba County Government Center, Wheatland Room, 915 Eighth Street, Marysville, CA 95901

Contact Yuba-Sutter Economic Development Corporation at 530-751-8555 or ysecdc@ysecdc.org for any questions.

BOARD MEMBERS PRESENT

Dennise Burbank, Carolina Coronado Carrillo, Andi Crivello, Marlys Eatmon, Kyle Heggstrom, John Nicoletti, Rich Webb-Chair

BOARD MEMBERS ABSENT

Don Blaser, Vera Correa, Steve Duckels, Angie Gates, Damon Nishimura, Ateequr Rehman, Carmen Rodriguez-Vice Chair

STAFF

In person: Jackie Slade-YSEDC, Brynda Stranix-YSEDC

GUEST/PRESENTER

None

CALL TO ORDER

Meeting called to order at 3:03pm by Chair, Rich Webb. A quorum was present for the transaction of business. New private sector board member Carolina Coronado Carillo introduced herself and reported she owns a Taqueria on Olivehurst Avenue.

LATE AGENDA ITEMS – Jackie Slade requested the reallocation of Catholic Ladies Relief Society \$5,000 CSBG contract be added to the Allocation Committee.

ITEMS OF PUBLIC INTEREST - None

Consent Calendar

- Review and approve the minutes of the Commission General meeting November 28, 2023
- Review and approve YCCSC's Organization-Wide Expenditure Report as of December 31, 2023
- Review YCCSC's 2024 Organization-Wide Expenditure Report
- Current balance/statement of financial position is \$10,706 as of January 16, 2024

MOTION: Marlys Eatmon made a motion to approve the entire consent calendar, John Nicoletti seconded the motion. Motion passed unanimously.

OLD BUSINESS

Organizational Standards and Informational items

- **Complete 2024 Board Member Income Certifications** – Rich Webb asked everyone to complete the income certification form for 2024.
- **Staff Report on 2024-25 Strategic Plan Activities December/January update** – Brynda Stranix reported the staff report provides updates for the last two months on programmatic activities by YCCSC management, service providers, other community efforts toward assisting the low-income and progress toward achieving YCCSC's Strategic Plan objectives and key strategies. Jackie Slade reported the staff report has been updated to reflect YCCSC's new 2024-25 Strategic Plan priorities, objectives and strategies.

Committee Updates

- **Executive Committee** (Chair-Rich Webb; Vice-Chair-Carmen Rodriguez; Secretary/Treasurer-Marlys Eatmon)
 - **Nominate and elect 2024 Executive Officers** – Group discussed current slate of officers and if anyone wanted to nominate other candidates.

MOTION: Dennise Burbank made a motion to maintain Rich Webb as Board Chair, Marlys Eatmon seconded the motion. Motion passed unanimously.

MOTION: Marlys Eatmon made a motion to maintain Carmen Rodriguez as Vice-Chair, Dennise Burbank seconded the motion. Motion passed unanimously.

MOTION: Dennise Burbank made a motion to maintain Marlys Eatmon as Secretary/Treasurer, Kyle Heggstrom seconded the motion. Motion passed unanimously.
 - **Review and approve Executive Director 2023 Annual Review** – Rich Webb reported the 2023 Executive Committee met to discuss and perform the evaluation and then met with Brynda Stranix to discuss it. The results of the evaluation were included in the agenda packet for full board review.

MOTION: Andi Crivello made a motion to 2023 Executive Director/Leadership Performance Evaluation as presented, Dennise Burbank seconded the motion. Motion passed unanimously.
 - **Select other committee members** – Group discussed various committees members could be a part of. Carolina Coronado Carrillo and Dennise Burbank asked to be added to the Site Review Committee. Group nominated Steve Duckels to stay on as Site Review Committee Chair. Since Steve was absent, Jackie Slade to confirm his interest in maintaining the position.
- **Ad-Hoc Committees**
 - **Site Review** (Steve Duckels (chair), Marlys Eatmon, Vera Correa, Don Blaser, Ateequr Rehman, Rich Webb, Carmen Rodriguez, Andi Crivello, Angie Gates)
No report
 - **Community Action Plan** (Full Board)
No report
 - **Strategic Plan** (Full Board)
No report
- **Nominating**
 - **Review and approve resignation from Damon Nishimura from low-income sector position** – Rich Webb read Damon’s resignation indicating he had moved out of Yuba County and had to resign.

MOTION: Dennise Burbank made a motion to accept Damon Nishimura’s resignation, Kyle Heggstrom seconded the motion. Motion passed unanimously.
 - **Vacant District 5 position since March 2023, vacant low-income position since January 2024** – Jackie Slade reported that we really need to try and fill the District 5 position to avoid a State finding. She encouraged group to reach out to anyone who might be interested.

▪ **Allocation Committee** (Entire board)

- **Reallocate Catholic Ladies Relief Society \$5,000 contract funds** – Group discussed letter from Catholic Ladies Relief Society (CRLS) indicating their desire to decline the \$5,000 grant from YCCSC due to the reporting requirements being too onerous for a small volunteer-run organization (letter included in agenda packet). Group discussed that funding to CRLS was to address YCCSC’s food security priority and reviewed the list of other sub-grantees currently funding for the possible reallocation of funds to.

MOTION: Dennise Burbank made a motion to allocate the \$5,000 to Yuba-Sutter Food Bank, John Nicoletti seconded the motion. Motion passed unanimously.

NEW BUSINESS – Discuss future service provider presentations – Group discussed they would like Yuba-Sutter Food Bank to present at their next board meeting on March 26 and New Day Training Center to present at their September 24 meeting. Jackie to follow on.

MEMBER UPDATES –

- Kyle Heggstrom reported the administrative building for the Linda Fire Department is almost finished with construction and new businesses will be popping up soon around the new Costco.
- John Nicoletti reported Habitat for Humanity is working to improve their Prosperity Village complex, a 61-unit permanent supportive housing site, with a new roof and solar, updates to the rooms and the conversion of an indoor pool to a community space for the residents. He also reported Habitat often distributes \$500 cash donations as well as furniture, etc from the ReStore to many nonprofits.
- Andi Crivello reported she is now manager at Umpqua Bank in Marysville. They recently merged with Columbia Bank, increasing their focus on small business lending and resources and the community giving program.
- Marlys Eatmon reported she and Glad Tidings Church cook and serve prepared meals for the homeless every Wednesday at 6:00pm in the Linda Walmart parking lot.
- Dennise Burbank reported she and SoYouCan nonprofit served over 450 families this year with Christmas presents and food.
- Rich Webb reported Trauma Intervention Program (TIP) will be doing a fundraiser/recognition dinner for fire, law, probation etc. on February 24 at Hard Rock Hotel and Casino Sacramento. Also, he is on the Yuba County Measure K Citizens’ Oversight Committee, which will monitor how the beneficiaries of the funds (sheriff, fire, probation, etc) use their allocated dollars to keep them accountable. Measure K provides a secure local revenue stream generated from 1% sales tax.

ADJOURNMENT: There being no further business to come before the board, the meeting was adjourned at 3:53 p.m. **The next regularly scheduled meeting of the board will be March 26, 2024, at 3 p.m.** at the Yuba County Government Center, 915 Eighth Street, Marysville, CA 95901.

Signed: _____ Date: _____

Name: _____ Position: _____

**YCCSC 2023 Agency Management Accomplishments (090)
Submitted into Egov**

#1 Describe a notable management accomplishment achieved by the agency during the reporting year (2023). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

Yuba County Community Services Commission sub-grantee, Sutter Yuba Homeless Consortium—Hands of Hope reported the following management changes:

- Hands of Hope was lacking the capacity to handle the number of clients who came for service but were unable to hire more Case Managers. By contracting with another local partner, they were able to expand their current intake and case management services in 2023 which allowed them to address the growing need of those who came for services.
- Hands re-negotiated a previous contract that allowed them to extend their days/hours for services.
- Hands of Hope's new Operations Manager built new relationships with several local vendors to receive donations thereby offsetting their supply costs for the year.

#2 Provide an example of ways in which the agency addressed a cause or condition of poverty in the community using an innovative or creative approach. List the following headers with your response:

- **Program name**
- **Description of program (capacity, duration, targeted population, etc)**
- **How innovative/creative? Please be specific.**
- **Local partners involved. Name each partner and what they provided**
- **Outcomes achieved (include the number of people enrolled and areas affected), and**
- **How CSBG funds were used to support implementation**

Agency/Program Name: Yuba County Community Services Commission sub-grantee, Casa de Esperanza, Power to Change 8-week program

CSBG service category: Health and Social/Behavioral Development

Description of program: Jail-based support groups and general information sessions to women who have experienced domestic violence and are an inmate at the Yuba County Jail. The sessions offer psycho-educational group discussions and informational sessions that provide information on identifying abuse, patterns of abuse, why women stay, effects of abuse, healthy relationships, and self-care.

How innovative/creative: Incarcerated women are often victims of domestic violence and sexual assault. They have vast, varied, and often overwhelming needs touching many areas of their lives before, during, and after incarceration, such as housing, supportive counseling, and employment. The program was developed as an innovative way to reach domestic violence victims to provide effective advocacy, supportive counseling and meaningful referrals.

Outcomes achieved: 32 participants attended throughout the 8-week program. Participants participated in group discussion activities and shared things they enjoyed about the group or what they learned. The clients stated they felt they mattered, setting healthy boundaries, putting themselves first, being smart, giving themselves compliments and affirmations, speaking up to be heard, having healthy relationships, and enjoying discussions. Facilitators compared this list to the one made at the first group meeting, where clients were asked what they hoped to learn/gain from attending the support group. Clients stated zero co-dependency, self-respect, solidarity, letting go, zero abuse, success, growth, and connection. Clients engaged in a discussion comparing the list.

Facilitators engaged with clients through supportive reflection, validation, and cognitive re-framing. Casa de Esperanza also contributed new books to the Jail Library to support personal development, healthy relationships, and improved coping skills, essential resources for making positive changes in their lives.

How CSBG funds were used: CSBG funds were used to support staff/counselor salaries and for supplies to launch and run this new program.

Local partners involved and how contributed: Yuba County Jail provided access to inmates, Yuba County Community Services Commission provided funding to launch the program

#3 Provide an example of changes made by the agency in 2023 to improve service delivery and enhance impact for individuals, families, and communities with low incomes based on their in-depth analysis of performance data. Include if your agency added any new services/programs and if so, what and when. List the following headers with your response:

- **Problem**
- **What analyze to discover problem (client survey results, conversations with clients, staff input)**
- **Change made**

Yuba County Community Services Commission sub-grantee, Sutter Yuba Homeless Consortium—Adventist Health and Rideout Food Security Program reported the following:

Problem: Chronic food insecurity, lack of healthy food standards at many food pantries

Insight/change based on performance data: Interface with low-income and homeless residents and client surveys indicated they were struggling to find affordable healthy food choices.

Changes made: Launched a Certified Farmers Market in 2023. In addition to providing fresh fruits and vegetables to the Marysville community, the market is also certified to accept nutrition incentives WIC and SFMP (Senior Farmers Market Program). The farmers market provides much needed access to fresh local fruits and vegetables, as well as community nutrition education resources. In addition, Adventist's Registered Dietitian is present at all farmers markets for walk up education on a variety of health topics. In the near future, they are looking to expand the farmers market with more vendors and to include interactive cooking demonstrations and nutrition education on local produce.

2023 Yuba County Community Services Commission

Bridges to Housing Act. Results	Habitat for Humanity- Rent/Util. Act. Results	NorCal Deaf Act. Results	Habitat for Humanity- Hsing Nav Act. Results	Yuba-Sutter Legal Center Act. Results	SY Homeless Consortium Act. Results	Total Act. Results
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Module 4

1. Employment Indicators

A. The number of unemployed youth who obtained employment to gain skills or income.					2	2
B. number of unemployed adults who obtained employment (up to a living wage).					16	16
C. number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).					10	10
D. number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).					4	4
E. number of unemployed adults who obtained employment (with a living wage or higher).					3	3
F. number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).					3	3
G. number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).					3	3
H. number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.						0
H. 1 Of the above, the number of employed participants who Increased income from employment through wage or salary amount increase .					1	1
H. 2 Of the above, the number of employed participants who increased income from employment through hours worked increase .					1	1
H. 3 Of the above, the number of employed participants who increased benefits related to employment.						0
Z. Other Employment Outcome Indicator						0
# of youth who maintained employment for 90 days						0

2. Education and Cognitive Development Indicators

A. number of children (0 to 5) who demonstrated improved emergent literacy skills.					8	8
B. number of children (0 to 5) who demonstrated skills for school readiness.					8	8
C. number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).						0
C1 Early Childhood Education (ages 0-5)					8	8
C2 1st grade-8th grade					9	9
C3 9th grade-12th grade					0	0
D. number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)						0
D1 Early Childhood Education (ages 0-5)					8	8
D2 1st grade-8th grade					9	9
D3 9th grade-12th grade					0	0
E. number of parents/caregivers who improved their home environments.			0		17	17
F. number of adults who demonstrated improved basic education.					17	17
G. number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.					0	0
H. number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.						0
I. number of individuals who obtained an Associate's degree.						0
J. number of individuals who obtained a Bachelor's degree.						0
Z. Other Education and Cognitive Development Outcome Indicator						0

3. Income and Asset Building Indicators

A. number of individuals who achieved and maintained capacity to meet basic needs for 90 days .			36		24	60
B. number of individuals who achieved and maintained capacity to meet basic needs for 180 days .			30		7	37
C. number of individuals who opened a savings account or IDA .						0
D. number of individuals who increased their savings .						0
E. number of individuals who used their savings to purchase an asset .						0
E1 Of the above, the number of individuals who purchased a home .						0
F. number of individuals who improved their credit scores .						0
G. number of individuals who increased their net worth .				0		0
H. number of individuals engaged with the Community Action Agency who report improved financial well-being .						0
Z. Other Income and Asset Building Outcome Indicator						0
number who increased their income from non-employment source					27	27

2023 Yuba County Community Services

Commission	Bridges to Housing	Habitat for Humanity- Rent	NorCal Deaf	Habitat for Humanity- HN	Yuba-Sutter Legal Center	SYHC	YCCSC Board of Directors	Total Served
SRV 2v Leadership Training								0
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)						52		52
SRV 2x Applied Technology Classes								0
SRV 2y Post-Secondary Education Preparation								0
SRV 2z Financial Literacy Education								0
Post-Secondary Education Supports (SRV 2aa)								
SRV 2aa College applications, text books, computers, etc.								0
Financial Aid Assistance (SRV 2bb)								
SRV 2bb Scholarships								0
Home Visits (SVR 2cc)								
SRV 2cc Home Visits						23		23

3. Income and Asset Building Indicators

Training and Counseling Services (SRV 3a-f)								
SRV 3a Financial Capability Skills Training				36		52		88
SRV 3b Financial Coaching/Counseling				36		59		95
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)						52		52
SRV 3d First-time Homebuyer Counseling								0
SRV 3e Foreclosure Prevention Counseling								0
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes								0
Benefit Coordination and Advocacy (SRV 3g-l)								
SRV 3g Child Support Payments								0
SRV 3h Health Insurance					2	52		54
SRV 3i Social Security/SSI Payments								0
SRV 3j Veteran's Benefits				4				4
SRV 3k TANF Benefits				12		19		31
SRV 3l SNAP Benefits				12		36		48
Asset Building (SRV 3m-o)								
SRV 3m Saving Accounts/IDAs and other asset building accounts								0
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)								0
SRV 3o VITA, EITC, or Other Tax Preparation programs								0
SRV 3p Loans And Grants (SRV 3p-q)								
SRV 3p Micro-loans								0
SRV 3q Business incubator/business development loans								0

4. Housing Indicators

Housing Payment Assistance (SRV 4a-e)								
SRV 4a Financial Capability Skill Training				36		52		88
SRV 4b Financial Coaching/Counseling				36		52		88
SRV 4c Rent Payments (includes Emergency Rent Payments)	2	50						52
SRV 4d Deposit Payments	64							64
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)		1						1
Eviction Prevention Services (SRV 4f-h)								
SRV 4f Eviction Counseling								0
SRV 4g Landlord/Tenant Mediations				36				36

2023 Yuba County Community Services Commission Sub-Grantee Worksheet
Module 4, Section C All Characteristics Report

	Bridges to Housing	Habitat for Humanity- Rent	NorCal Deaf	Habitat for Humanity- HN	Yuba- Sutter Legal Center	SYHC	Total Annual
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INDIVIDUALS

A	Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained	214	841	Never got reports back from them	same as	372	3,397	4,824
B	Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained	99	481		rent	246	2,319	3,145

1 GENDER-number of individuals

a	Male	87	308			83	1,370	1,848
b	Female	127	365			163	1,813	2,468
c.	Other		1			0	4	5
d.	Unknown/not reported		167			126	210	503
TOTAL GENDER		214	841			0	372	3,397
								4,824

2 AGE-number of individuals

a	0-5	35	53				335	423
b	6 to 13	35	74				329	438
c	14 -17	11	27				129	167
d	18-24	21	23				265	309
e	25-44	64	195				1,266	1,525
f	45-54	22	102				450	574
g	55-59	13	71				242	326
h	60-64	5	60			43	176	284
i	65-74	7	48			99	127	281
j	75+	1	21			104	23	149
k	Unknown/not reported		167			126	55	348
TOTAL AGE		214	841			0	372	3,397
								4,824
18 plus		133				0	246	2,549

3 EDUCATION LEVELS--number of individuals ages 14-24

a	0-8	1	6				7	14
b	9-12/Non-Graduate	19	7				80	106
c	High School Graduate	11	8				110	129
	GED/Equivalency Diploma	1	4				2	7
d	12 grade+ Some Post Secondary						4	4
e	2 or 4 yr. College Graduate						81	81
f	Graduate of othr post-secondary school						26	26
g	Unknown/not reported		25				84	109
TOTAL EDUCATION ages 14-24		32	50			0	0	394
								476
14-24		32	50			0	0	394
								476

3 EDUCATION LEVELS--number of individuals ages 25+

a	0-8	6	13			6	59	84
b	9-12/Non-Graduate	25	112			30	545	712
c	High School Graduate	31	105			80	1,057	1,273
	GED/Equivalency Diploma	30	94			1	13	138
d	12 grade+ Some Post Secondary	14	35			66	108	223
e	2 or 4 yr. College Graduate	4	15			43	57	119
f	Graduate of othr post-secondary school	2	4				19	25
g	Unknown/not reported		119			20	426	565
TOTAL EDUCATION ages 25+		112	497			0	246	2,284
								3,139
25+		112	497			0	246	2,284
								3,139

4 DISCONNECTED YOUTH- number of individuals

a	Youth ages 14-24 who are neither working or in school	1	1				21	23
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5 HEALTH- number of individuals

a Disabling Condition								
Yes		53	259			63	826	1,201
No		161	402			183	2,098	2,844
Unknown/not reported			180			126	473	779
TOTAL DISABLING CONDITION		214	841			0	372	3,397
								4,824
b Health Insurance								
Yes		209	590			244	2,628	3,671
No		5	50			2	203	260
Unknown/not reported			201			126	566	893
TOTAL HEALTH INSURANCE		214	841			0	372	3,397
								4,824

If individual reported that they had Health Insurance, please identify the source of health insurance below. C1-c8 can be greater than 5b

Health Insurance Sources

c.1	Medicaid	201	563			103	2,242	3,109
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2023 Yuba County Community Services Commission Sub-Grantee Worksheet		Habitat for Bridges to Housing	Habitat for Humanity- Rent	NorCal Deaf	Habitat for Humanity- HN	Yuba- Sutter Legal Center	SYHC	Total Annual
c.2	Medicare	20	64			221	173	478
c.3	State Children's Health Insurance Program	1					27	28
c.4	State Health Insurance for Adults		1			2	99	102
c.5	Military Health Care	1				11	13	25
c.6	Direct-Purchase	2				35	11	48
c.7	Employment Based	10				3	21	34
c.8	Unknown/not reported							0
c.9	TOTAL	235	628		0	375	2,586	3,824

6 ETHNICITY/RACE - number of individuals

Ethnicity								
a.1	Hispanic, Latino or Spanish Origins	73	192			32	696	993
a.2	Not Hispanic, Latino or Spanish Origins	141	626			214	2,527	3,508
a.3	Unknown/not reported		23			126	174	323
	TOTAL ETHNICITY	214	841		0	372	3,397	4,824

Race								
b.1	American Indian and Alaskan Native	6	28			2	77	113
b.2	Asian		12			7	53	72
b.3	Black or African American	23	63			9	365	460
b.4	Native Hawaiian and Other Pacific Islander		4			2	18	24
b.5	White	133	503			223	2,045	2,904
b.6	Other	5	1				33	39
b.7	Multi-Race (any 2 or more of the above)	47	151			1	644	843
b.8	Unknown/not reported		79			128	162	369
	TOTAL RACE	214	841		0	372	3,397	4,824

7 MILITARY STATUS- number of individuals 18+

a.	Veteran	1	12			20	27	60
b.	Active Military						3	3
	Never served in the Military	132	503			220	2,084	2,939
c.	Unknown/not reported		5			6	435	446
	TOTAL MILITARY STATUS	133	520		0	246	2,549	3,448
	18+	133	520		0	246	2,549	

8 WORK STATUS - number of individuals 18+

a.	Employed Full-Time	21	8			10	76	115
b.	Employed Part-Time	17				7	31	55
c.	Migrant Seasonal Farm Worker		1				13	14
d.	Unemployed (Short-Term, 6 months or less)	11				2	52	65
e.	Unemployed (Long-Term, more than 6 months)	19				2	100	121
f.	Unemployed (Not in Labor Force)	60	31				243	334
g.	Retired	5	24			225	58	312
h.	Unknown/not reported		456				1,976	2,432
	TOTAL WORK STATUS	133	520		0	246	2,549	3,448
	18+	133	520		0	246	2,549	

HOUSEHOLD LEVEL CHARACTERISTICS

9 HOUSEHOLD TYPE- number of households

a	Single Person	49	296			132	1,273	1,750
b	Two Adults - No Children	7	80			87	264	438
c	Single Parent/Female	22	52			1	290	365
d	Single Parent/Male	3	7				36	46
e	Two-Parent Household	15	39				200	254
f	Non-related Adults with Children	1					2	3
g	Multigenerational Household	2	3			14	38	57
h	Other		4			12	38	54
i	Unknown/not reported						178	178
	TOTAL HOUSEHOLD TYPE	99	481		0	246	2,319	3,145

10 HOUSEHOLD SIZE-number of households

a	Single Person	49	296			132	1,273	1,750
b	Two	14	100			77	430	621
c	Three	14	36			16	237	303
d	Four	16	25			2	109	152
e	Five	5	14			6	56	81
f	Six or more	1	10				29	40
g	Unknown/not reported					13	185	198
	TOTAL HOUSEHOLD SIZE	99	481		0	246	2,319	3,145

11 HOUSING--Number of households

2023 Yuba County Community Services Commission Sub-Grantee Worksheet		Habitat for Bridges to Housing	Habitat for Humanity- Rent	NorCal Deaf	Habitat for Humanity- HN	Yuba- Sutter Legal Center	SYHC	Total Annual
a	Own		19			139	68	226
b	Rent	22	13			102	334	471
c	Other permanent housing		143				442	585
d	Homeless	75	216			2	1,298	1,591
e	Other	2	4			2	98	106
f	Unknown/not reported		86			1	79	166
TOTAL HOUSING		99	481		0	246	2,319	3,145

12 LEVEL OF HOUSEHOLD INCOME (% of HHS guideline)--Number of households

a	Up to 50%	40	160			1	836	1,037
b	51% to 75%	7	68			11	207	293
c	76% to 100%	21	108			48	239	416
d	101% to 125%	13	28			32	81	154
e	126% to 150%	5	15			32	51	103
f	151% to 175%	6	8			26	27	67
g	176% to 200%	7	5			21	42	75
h	201% to 250%		10			26	9	45
i	250% and over		7			48	17	72
j	Unknown/not reported		72			1	810	883
TOTAL LEVEL OF HOUSEHOLD INCOME		99	481		0	246	2,319	3,145

13 SOURCES OF HOUSEHOLD INCOME

a	Income from employment only	7	18			6	62	93
b	Income from Employment and Other Income Source	4	13			13	10	40
c	Income from Employment, Other Income Source, and Non-Cash Benefits	14	22			1	54	91
d	Income from Employment and Non-Cash Benefits	11	27				85	123
e	Other Income Source only	5	49			170	167	391
f	Other Income Source and Non-Cash Benefits	50	158			56	646	910
g	No Income	2	35				263	300
h	Non-Cash Benefits Only	6	91				573	670
i	Unknown/not reported		68				459	527
TOTAL		99	481		0	246	2,319	3,145

Below, please report the types of Other income and/or non-cash benefits received by the households who report other sources other than employment

14 OTHER INCOME SOURCE-number of households (13b,c,e,f)

a	TANF	23	43				295	361
b	Supplemental Security Income (SSI)	31	151			37	379	598
c	Social Security Disability Income (SSDI)	16	52			11	183	262
d	VA Service-Connected Disability Compensation		1				12	13
e	VA Non-Service Connected Disability Pension		3			9	3	15
f	Private Disability Insurance							0
g	Worker's Compensation		1				2	3
h	Retirement Income from Social Security	4	6			207	24	241
i	Pension	4	4			52	7	67
j	Child Support	2	3				12	17
k	Alimony or other Spousal Support		3				3	6
l	Unemployment Insurance		7			2	23	32
m	EITC	1					2	3
n	Other	7	24			65	44	140
o	Unknown/not reported		183			103	688	974
13bcef--no numbers above can be over this #		73	242		0	240	877	

15 NON-CASH BENEFITS- number of households ((13c, d, f, h)

a	SNAP	77	269			57	1,358	1,761
b	WIC	15	2				23	40
c	LIHEAP							0
d	Housing Choice Voucher	25	2			6		33
e	Public Housing					4		4
f	Permanent Supportive Housing							0
g	HUD-VASH		1			16		17
h	Childcare Voucher							0
i	Affordable Care Act Subsidy							0
j	Other		4			2	1	7
k	Unknown/not reported							0
13cdfh--no numbers above can be over this #		81	298		0	57	1,358	



Service Provider Monitoring Plan

*Updated and Approved by YCCSC Board
_____, 2024*

Purpose

Yuba County Community Services Commission (YCCSC) as the state grantee, is responsible for monitoring service providers and ascertaining that all fiscal, compliance and programmatic responsibilities are fulfilled, which includes monitoring, reporting, recordkeeping and internal operation and accounting control systems. The purpose of this Monitoring Plan is to provide a mechanism designed to review performance over a period of time and to evaluate compliance of service providers funded with Community Service Block Grant (CSBG) funds.

The Monitoring Plan positions YCCSC to make informed judgments about service providers program effectiveness, efficiency, and their ability to prevent fraud, waste and abuse of public funds. Monitoring also allows YCCSC to provide technical assistance to help service providers comply with applicable laws and regulations, improve technical skills, increase capacity and stay updated on regulations relevant to CSBG. Additionally, monitoring helps identify deficiencies, and highlight accomplishments and best practices that can be duplicated.

This document will identify the types of monitoring and the procedures and tools for monitoring.

Overview

YCCSC is the primary recipient of Community Service Block Grant Funds from California Department of Community Services and Development (CSD). Annually, YCCSC awards service providers grants and monitors activities from award to closeout.

YCCSC conducts an annual monitoring of its sub grantees using one or both of the following two methods.

- On-site visit
- Desk monitoring

On-Site Visit (See Attachment A - CSBG PRE-VISIT QUESTIONNAIRE AND Attachment B - BOARD MEMBER SITE VISIT FORM)

Review includes completion of a pre-visit questionnaire and semi-annual reports and an on-site visit from YCCSC board member(s) and/or YCCSC program administrator.

Desk monitoring (see Attachment C-SERVICE PROVIDER MONITORING CHECKLIST)

Review areas include contract, progress and financial documents, performance, client files. Client file testing is done at least every three years for existing service providers and at mid-year for a new service provider.

Procedures for Scheduling and Preparing for an On-Site Review

Planning the On-Site Visit

Notify the agency at least four weeks in advance of upcoming site visits to take place and pre-visit questionnaire and semi-annual reports to be completed. Note: Agency could be contacted both by the YCCSC board site review committee as well as YCCSC program administrator to schedule separate site reviews.

Prepare the following documents:

- On-Site Programmatic Review Notice
- Pre-visit Questionnaire
- Board Member Site Visit Form
- Service Provider Monitoring Checklist
- Copy of Service Provider Module 4 projections-form 641B- provided by service provider with contract and blank Module 4 document to be completed.
- Service Provider annual report instructions

Send notice (s), request for semi-annual report (module 4 green, blue and purple tabs) with actual clients served and Questionnaire(s) to the agency confirming:

- The purpose or objective of the visit;
- Individuals to be interviewed or involved in the visit;
- Documents, data, and systems to be reviewed;
- Request input from agency on other topics to be covered.

Other Pre-visit Preparatory Tasks:

- Receive and review completed Questionnaire and semi-annual reports back from service providers
- Complete the Service Provider Monitoring Checklist which reviews pertinent materials in the service provider’s contract file including:
 - Contract
 - Insurance
 - Client satisfaction survey/results
 - Requests for Funds
 - Approved budget by categories
 - HMIS reporting
 - Previous site visit reports including any follow-up documentation
 - Agency’s most recent independent audit report and/or tax return
 - Gather all forms, instruments, and other information needed for the site visit such as monitoring tools, checklists for programmatic & administrative points and guides.
- Provide the YCCSC Site Visit Committee Chair a copy of the board member site visit form, each service provider’s completed pre-visit monitoring questionnaire, semi-annual reports and any other background information about the service provider necessary.
- Site Visit Committee Chair develops a monitoring schedule and/or YCCSC program administrator develops a monitoring schedule for their visits.

Site Visit Tasks:

-at site visit, committee members ask questions on form and complete and return the form to the site visit chair or YCCSC program administrator

-at site visit, YCCSC program administrator may review client files for completeness, provide training and technical assistance on correct completion of annual report forms, discuss other topics related to CSBG as needed, etc.

-YCCSC program administrator compiles a summary of the site visits for each of YCCSC services providers that also includes information obtained from the pre-visit questionnaire and presents it to the board for review.

Post-visit Tasks:

If necessary, YCCSC program administrator sends follow up monitoring correspondence to each service provider that:

- Identifies fully each finding and concern
- Specifies corrective actions, if there is a finding
- Makes recommendations for improvement, if there is a concern
- Includes deadlines for: 1. Providing a written response that describes how service provider will resolve any findings; and 2. Correcting each deficiency identified in the correspondence

The correspondence will be sent within sixty days, or within timeframe established by YCCSC

UNEXPECTED OR EXTRAORDINARY CIRCUMSTANCES POLICY

In a pandemic, natural disaster or other factors out of YCCSC’s control that deems YCCSC is not able to travel to service providers for onsite monitoring, the above policies and/or procedures may be altered to accommodate a no travel issuance. This may include Zoom or other virtual formats for discussion purposes as well as electronic submission of client files for completeness reviews.

SAMPLE SITE VISIT NOTIFICATION CORRESPONDENCE

June _____

Hi, this is Jackie with Yuba County Community Services Commission. As you know, annually YCCSC is required to conduct an on-site monitoring of its Community Service Block Grant service providers to verify compliance with all federal, state and CSBG regulations and requirements as well as ensure performance objectives are being achieved within schedule and budget.

Attached is a Pre-Visit Questionnaire that will assist us in preparing for your on-site visit that will occur in August-October. Your on-site visits with YCCSC board members and/or YCCSC staff will be scheduled upon return of the Pre-Visit Questionnaire and semi-annual reports.

As indicated in your contract, you must complete a semi-annual report. You will need to complete all of Module 4. (see attached instructions for completing report)

-Green tabs

- You submitted projections (targets) at the beginning of the year on form 641B. (see attached) You will need to open that document and add your projected numbers to Module 4 "Target" Column in the appropriate category. (blank Module 4 attached) You will then need add in the actual clients served and clients who obtained the outcome as of June 30. "Actual results" are clients with intentional change and you have proof in file that they obtained the outcome.
- Explanations need to be provided for each "Performance Target Accuracy" (column V) that is over 120% or less than 80%. Why did you overachieve or why did you underachieve your target projection.
- You will need to provide the last name and first initial of each client that obtained an outcome, "Actual Results" on the attached clients served template so I can verify there are no duplications with other agencies reporting in that category.

-Blue tabs- you need to complete individuals served in each applicable category as of June 30. (will need to be completed for at least the same categories that you reported on green tabs)

-Purple tab is ALL clients served as of June 30, whether low-income or not and whether served with CSBG funds or not.

Please return the following by _____:

- 1) completed pre-visit questionnaire**
- 2) completed Module 4 green tabs (with explanations for over 120% or under 80% and completed clients served template)**
- 3) completed Module 4 blue service tabs**
- 4) completed Module 4 purple tab for ALL clients served**

If you have any questions, please don't hesitate to contact me. Thanks so much

August _____

Hi, it's Jackie with the Community Action Agencies. Per the State, I need to make site visits with each of our sub-grantees in addition to the ones you will receive from our board members each year.

I will be training on correct form completion (discussing your semi-annual report with you) and reviewing your client files for completeness.

I will need to look at 2 of your client files that are served with CSBG funds. I will specifically be looking to see if the files contain the following:

- Intake application (including demographic data)
- Household income
- Source documentation for determining income and income types and amounts
- Current poverty guidelines that qualify client for CSBG funded services
- Type of service or assistance provided
- Dates(s) of service
- Referrals and follow-up
- If applicable, proof that client obtained outcome reported in Module 4 green tabs

I will also need you to show me or explain how you track client data so you can cumulatively report it at year end for your CSBG reports.

I anticipate the visit will take about 1-2 hours. **Please let me know a couple days and times that work for you for me to come visit in the next three weeks and if there are other topics you would like to discuss regarding your contract or CSBG.** Thanks so much.

ATTACHMENT A

2023 CSBG PRE-VISIT QUESTIONNAIRE

Agency: _____ Date: _____

Agency Rep Completing Form: (w/Title) _____

Agency Physical location: _____

Agency phone: _____ Email: _____

Primary Mission/Overview of Organization:		
Is a client file maintained for each person served?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does each client file contain income eligibility verification? (ex. pay stubs, SS award letters, taxes, bank statements)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are client files secured/locked and available for inspection by YCCSC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are client files/records maintained for at least 3 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does your agency have a posted grievance process for those denied services?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are all client service locations accessible to persons with disabilities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does your agency have at least one homeless/formerly homes or low-income person participating on the board of directors or other equivalent decision making body?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
For all clients reported in the Module 4 green service tabs, does the client file have a completed intake form, income eligibility documentation and proof they obtained the outcome. (Note: You may be asked to provide client file testing backup)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Describe how your agency documents the number of volunteers and hours mobilized to support your activities.		
Describe how your agency addresses the needs of low-income youth and/or how you promote increased community coordination and collaboration in meeting the needs of youth.		
Does your agency have Diversity, Equity, and Inclusion (DEI) programs in place that promote the representation and participation of different groups of individuals, including people of different ages, races and ethnicities, abilities and disabilities, genders, religions, cultures, and sexual orientations? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe.		
Does your agency have a disaster plan in place that includes strategies on how to remain operational and continue providing services to low-income individuals and families during and following a disaster? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when was the disaster plan last updated? _____		
Briefly describe your agency's main strategies to remain operational during and after a disaster.		
How would you like to change/improve/better your services/programs in the coming year or two?		
Agency needs (ex. volunteers, funding, training on specific topics, etc.):		
What services do the clients you serve most often need that they are UNABLE to obtain in the community? (gaps)		

Please return this completed questionnaire by _____ along with completed Module 4—projected, participants served and actual results as of June 30 for the green tabs, individuals served as of June 30 on the blue tabs and information on ALL clients served (not just low-income or CSBG funded) on the purple tab as of June 30.

FOR INTERNAL USE ONLY

2023 amount funded	Amount spent as of _____	Purpose of funding:

ATTACHMENT B
2023 Board Member Site Visit Form

Board Members: Review site visit questionnaire and semi-annual report provided on the service provider, have specific questions about what they reported, get a tour of their facility to get a better sense of their style and programs, ask the questions below, type up responses and return to site visit chair or Jackie. (This is information gathering only, please keep the discussion light and positive.)

Purpose of site visit: Service provider monitoring reinforces accountability, provides opportunities for positive feedback and quality improvement, and is required by YCCSC. Subgrantee monitoring is both an opportunity to recognize accomplishments and to identify areas for improvement.

Service Provider visited: _____ Date Visited: _____

Service Provider Reps Interviewed: (w/Title) _____

YCCSC Reps: (needs be at least 2) _____

What are some of your recent program successes?

Can YCCSC provide any additional services to your organization? If so, what?

Do you currently receive the Bi-monthly Nonprofit Newsletter? Yes No
How valuable is the newsletter content?

What would you like to see more of or less of in the newsletter?

Other Site Visit Notes/Comments:

ATTACHMENT C

2023 SERVICE PROVIDER MONITORING CHECKLIST

AGENCY: _____

CONTRACT # (S): _____ CONTRACT AMOUNT(S): _____

CONTRACT EXPENDED \$ _____ AS OF: _____

PROGRAM MANAGER: _____ REVIEWED BY: _____ Date: _____

- Was CSBG Pre-Visit Questionnaire and correspondence regarding upcoming site visit sent out to the agency at least two weeks in advance of the site visit? Yes No Date sent/emailed: _____ Date of Site Visit: _____
- Did agency complete the questionnaire? Yes No Did agency complete the semi-annual reports? Yes No
- Does the agency need TA on semi-annual report completion? Yes No If yes, what _____

In preparation for the on-site visit, review the agency's current contract file including notes and correspondence to determine the following:

Documents	Yes	No	Comments
Is this service provider new to working with YCCSC?			
Signed Contract in file and amendments if applicable			
Completed Budget forms in file-that includes "Other Agency Operating Funds"			
Copy of Financial Statements/Tax Return			
Copy of Audit (if applicable)			
Auditor identified			
Proof of \$1,000,000 liability insurance, YCCSC as additional insured.			Expires-
Proof of Fidelity bond (25% of allocation).			Expires-
Proof of Workers compensation insurance			Expires-
Signed Drug Free Workplace Certification			
Signed Lobbying Certification			
Signed Service Provider Policies and Procedures ack. form			
Copy of Certification of Appeal Policy and Procedures			
Copy of Confidentiality Policy			
Copies of MOUs with other agencies			
Debarred/suspended status checked and in file-EPLS			
Board Resolution identifying authorized signature in file			
Copy of 2023 Client Satisfaction Survey(s) in file			
Copy of 2023 Client Satisfaction Survey results in file with proof presented to board			
Copy of Child Support Referral Policy/Procedure and Notice in file			
Performance	Yes	No	Comments
Does agency address one of 4 top 2022-23 CAP priorities?			

1) Access to mental, behavioral and substance abuse programs and counseling 2) Homelessness prevention and reduction 3) Creation of affordable housing 4) Food Insecurity			
Is the agency submitting financial reports (425ER form) in a timely basis and correctly, with sufficient backup?			
Are expenditures reported by the agency to date within the budgeted amounts by category per the contract?			
Is the service provider on track to spend 100% of funds allocated to them by the end of the grant agreement?			
In the past, has the agency completed Module 4 and Module 2 annual reports correctly? Have backup in file to prove outcome was obtained?			
Does the service provider enter all required client –level data into an HMIS or comparable database, or provide the information to another agency which does this?			
Did agency participate in the most recent Community Action Planning/Needs Assessment meeting, complete surveys, etc.			
Have all corrective action requirements from the previous monitoring reports been satisfactorily addressed?			
Site Visit to be done at least every 3 years for existing service providers, at contract mid-year for new service providers			
Client Files	Yes	No	Comments
Copy of client intake form in file			
Does client intake ask necessary demographic, income, etc info to allow completion of Module 4, purple tab			
Do client files contain the following documents and information (look at several):			
<i>Intake application</i>			
<i>Household income</i>			
<i>Source documentation for determining income and income types and amounts</i>			
<i>Current poverty guidelines</i>			
<i>Type of service or assistance provided</i>			
<i>Date(s) of service</i>			
<i>Referrals and follow-up</i>			
<i>If applicable, proof that client obtained outcome reported in Module 4 green tabs</i>			
Is service provider gathering and tracking all client information needed to complete CSBG program reports?			
Are client records maintained for at least three years?			
If volunteers are utilized, are they and the hours they work tracked? (look at several volunteer files)			
Does agency have posted grievance process for those denied service? (see posting)			

If necessary, YCCSC will formally communicate its monitoring evaluation findings to its service providers and follow up on corrective action. It will include timelines for response and corrections as well as actions YCCSC may take if the service provider fails to make corrections in a timely manner.

Site Visit Notes/Comments:

1/2024 from Michelle Downing at Casa de Esperanza

I want to thank YCCSC and SCCAA for funding Casa's projects. Please share with both Boards that we are grateful for their support!

Our volunteer Program initiative and website were made possible through funding from YCCSC and SCCAA, and we added that to the website's footer.

Power to Change in Yuba County Jail was made possible through the discretionary funds from YCCSC.

In September 2023, Casa de Esperanza introduced an 8-week **Power to Change** Jail-based workshop for female inmates at the Yuba County Jail who have experienced domestic and sexual violence. The sessions offer psycho-educational group discussions and provide information on identifying abuse, patterns of abuse, why women stay, effects of abuse, healthy relationships, and self-care. This Program was made possible through a Community Service Block Grant from the Yuba County Community Services Commission (YCCSC). Casa de Esperanza also contributed new books to the Jail Library to support personal development, healthy relationships, and improved coping skills, essential resources for making positive changes in their lives.

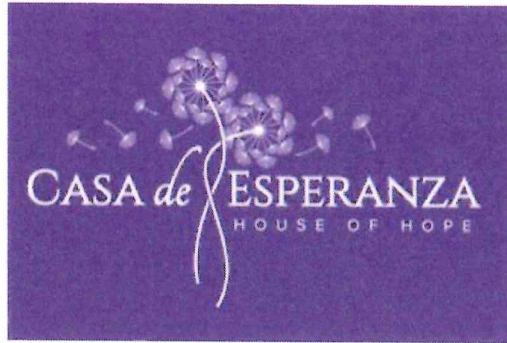
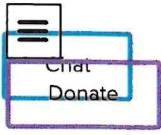
"While the grant has officially ended, we recognize the ongoing need for the program and are committed to finding ways to continue offering its benefits," said Executive Director Michelle Downing

"It was empowering to see the group participants all support each other and discuss what they have learned and the perspectives they have gained from the education provided," said Abbey Crook, Director of Counseling Services.

The facilitators observed the participants answer each other's questions or validate each other's experiences and feelings. "It was such a positive and strong experience to facilitate and observe the women encourage one another and participate in the Program," said Mayra Mendez, Family Support Counselor.

On January 23, 2024, Casa de Esperanza launched another 8-week workshop





(<https://casaysc.org/>)

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This website was made possible through a Community Services Block Grant (CSBG) (<https://www.csd.ca.gov/Pages/CSBGProgram.aspx>) from the Yuba County Community Services Commission (YCCSC) (<https://www.yubacares.org/>) and Sutter County Community Action Agency (SCCAA). (<https://www.suttercares.org/>)

Website Design By: Electronic Playground LLC 2024 (<https://electronicplayground.com/>)



March 26, 2024

TO: Yuba County Community Services Commission Directors

FROM: Brynda Stranix, Executive Director

RE: Staff Report on 2024-2025 Strategic Plan Update of Activities- February/March 2024

GOAL: INDIVIDUALS AND FAMILIES WITH LOW-INCOMES ARE STABLE AND ACHIEVE ECONOMIC SECURITY

OBJECTIVE: Fund services that reduce barriers to stability for vulnerable populations

Support agencies that provide job training programs/skills required for employment

- \$56,000 in 2023 YCCSC funding was awarded to Sutter-Yuba Homeless Consortium that was specifically earmarked for Salvation Army Depot and Hands of Hope to provide homeless and low-income families and individuals with support services like vocational training, resume development, interview skills training and job readiness training while beginning to develop independence.

Sutter-Yuba Homeless Consortium reported in their 2023 annual report that:

- Assisted 16 adults and 2 youth obtain employment
- Assisted 144 individuals with job readiness training and/or vocational training, resume development, interview skills training, etc.

- \$40,000 in 2024 YCCSC funding was awarded to Salvation Army Depot for their 64-bed family shelter that provide homeless and low-income families and individuals with support services like vocational and educational development in food service and janitorial service, job search and computer training.

Support improved transportation systems as a means of increasing employment and educational opportunities

- Yuba-Sutter Transit now allows you to follow any of their local, rural and commuter buses in real time as they make their way along their route to your stop. Yuba-Sutter Transit's DoubleMap bus tracker mobile app also provides predictive arrival times for when your bus is expected to arrive at your stop. In addition, DoubleMap system is where passengers should turn during a crisis such as a natural disaster, major traffic accident or other event that may significantly disrupt service.
- \$98,784 in 2023 YCCSC funds was awarded to Sutter Yuba Homeless Consortium to be used to help fund agencies providing services within Coordinated Entry at the Life Building Center. (partners include Adventist Health, REST, Casa de Esperanza, Hands of Hope and Salvation Army)

Sutter-Yuba Homeless Consortium reported in their 2023 annual report that:

- Assisted 2,513 with transportation assistance

Support agencies that provide supportive services and counseling to reinforce self-sufficiency skills

- \$40,000 in 2023 YCCSC funding was awarded to Habitat for Humanity to staff a new Housing Navigator that will provide supportive services and assist low-income clients find affordable housing.

Habitat for Humanity reported in their 2023 annual report that:

- Assisted 36 individuals with landlord/tenant mediations
- Assisted 36 with financial capability skills training
- Assisted 12 individuals obtain TANF and SNAP benefits
- Assisted 36 individuals find safe and affordable housing

- \$19,930 in 2024 YCCSC funding was awarded to Habitat for Humanity for their Day Rehabilitation Vocational Trainer Program to provide classes to low-income that cover a wide range of skills, including personal development, conflict resolution, community participation, interpersonal relationships, daily living, and community resource awareness.

OBJECTIVE: Increase food security

Support agencies that provide access to healthy food

- \$18,000 in 2023 YCCSC funding was awarded to Sutter-Yuba Homeless Consortium that was specifically earmarked to Adventist Health for their Food Security Program, a registered dietician and onsite food pantry to service homeless and low-income households facing food insecurities.
Sutter-Yuba Homeless Consortium reported in their 2023 annual report that:
 - Assisted 123 individuals improve their physical health
 - Distributed food to 208 individuals
- \$40,000 in 2024 YCCSC funding was awarded to Yuba-Sutter Food Bank for their food recovery and distribution program to provide food to low-income individuals.
- \$29,000 in 2024 YCCSC funding was awarded to Sutter-Yuba Homeless Consortium that was specifically earmarked to Adventist Health for their Food Security Program, a registered dietician and onsite food pantry to service homeless and low-income households facing food insecurities.

Support increased food distribution days/times available to accommodate working families

- February 2024 Yuba-Sutter Food Bank Food Distribution Schedule indicates the following food giveaways for working families:
 - 4th Saturday of the month 9am at Ella Elementary, Olivehurst Ave., Olivehurst
 - 3rd Saturday of the month 10-11am at Marysville Bible Baptist Church, N. Beale Road, Linda
 - 3rd Thursday of the month 5-6pm at Wheatland High School, Wheatland Road, Wheatland

OBJECTIVE: Increase homelessness prevention programs/services

Support agencies that provide emergency funds for unexpected hardships (ie utilities, rent, car repair, etc)

- \$40,000 in 2023 YCCSC funding was awarded to Habitat for Humanity to provide rent/mortgage relief and utility assistance to low-income clients.
Habitat annual reported in their 2023 annual report that:
 - Assisted 51 individuals with rent/mortgage payments
 - Assisted 6 with utility payments

Support agencies that provide emergency shelter and counseling/education services (including domestic violence services)

- \$24,003 in 2024 YCCSC funding was awarded to Sutter Yuba Homeless Consortium that was specifically earmarked for Casa de Esperanza to provide an emergency shelter that serves victims of domestic violence, sexual assault, dating violence, stalking, human trafficking.
- \$6,000 in 2024 YCCSC funding was awarded to Sutter Yuba Homeless Consortium that was specifically earmarked for Regional Emergency Shelter Team (REST) to provide a 30-35 bed emergency winter warming shelter, serving women, children and families.

Support agencies that provide affordable legal services including counseling on legal rights as tenants and homeowners

- \$28,500 in 2023 YCCSC funding was awarded to Yuba-Sutter Legal Services for Seniors to provide free legal services and advocacy for low-income persons aged 60 and over in Yuba County to help them obtain or maintain their income, housing and medical care.
Yuba-Sutter Legal Center reported in their 2023 annual report that:
 - Assisted 28 low-income individuals with legal assistance
 - Assisted 2 individual with landlord/tenant rights education
 - Assisted 15 individuals 65+ maintain an independent living situation
- \$10,000 in 2024 YCCSC funding was awarded to Yuba-Sutter Legal Services for Seniors to provide free legal services and advocacy for low-income persons aged 60 and over in Yuba County to help them obtain or maintain their income, housing and medical care.

Misc. activities to assist low income become stable and achieve economic security

- \$20,000 in 2023 YCCSC funding was awarded to Bridges to Housing to provide rental deposits, rent payments and other housing assistance to low-income clients.

Bridges to Housing reported in their 2023 annual report that:

- Assisted 64 individuals with deposit payments
 - Assisted 2 individuals with rent payments
- \$5,000 in 2024 YCCSC funding was awarded to Bridges to Housing to provide rental deposits, rent payments and other housing assistance to low-income clients.

GOAL: THE CONDITION IN WHICH LOW-INCOME PEOPLE LIVE IS IMPROVED AND THEY ARE ENGAGED AND ACTIVE IN BUILDING OPPORTUNITIES IN YUBA COUNTY

OBJECTIVE: Provide opportunities that improve the quality of life of low-income residents in Yuba County

Support the creation of affordable housing, transitional housing and permanent supportive housing in the region

- February 2024 -Announced that California Department of Housing and Community Development will award Habitat for Humanity Yuba/Sutter and Yuba City over \$24 million in Homekey 3 grant funds for the first phase of construction of the affordable housing project Merriment Village. Merriment Village will be a 217-unit development at total buildout located at 428 North Walton Avenue, Yuba City and will primarily serve elderly residents, retired veterans and families who have been displaced due to the rising costs of rent and housing. Interest list for future applicants is currently being taken, contact Habitat’s Supportive Outreach Services Team at 530-742-1454.

Support agencies that improve the areas in which the low-income live including but not limited to; improving safe passages; developing parks/community centers, rehabilitation of existing housing, etc.

- February 2024 Habitat for Humanity reported their Home Repair Program has funding available for storm repairs including a leaky roof, structural issues, or other damages. Low-income households in the unincorporated areas of Yuba County may qualify for loans or grants up to \$40,000. Contact Family Services department at (530)742-2727 ext. 2002 for more information.

Misc. activities that provide opportunities to improve the quality of life of low-income residents in Yuba County

- \$19,930 in YCCSC 2024 funding was awarded to Habitat for Humanity to provide a property manager for Prosperity Village, a 61-unit permanent supportive housing site, to work closely with residents, staff and the community to ensure a safe and stable housing environment.

OBJECTIVE: Improve access to healthcare (including mental, behavioral, physical, locational and alcohol/substance abuse)

Support agencies that provide outpatient behavioral health counseling and programs for the low and moderately severe mentally ill

- \$35,000 in YCCSC 2024 funding was awarded to New Day Training Center to provide low-income couples, sexual trauma survivors and families who need mild to moderate level therapeutic care with mental and behavioral health group therapy.

Support agencies that provide semi-permanent shelter that offers a comprehensive array of services to include mental health counseling and substance abuse programs and counseling

- February 2024 – Adventist Health/Rideout announced they received about \$2.5 million in grant funds to fund Project Hope minor, an interim step until they start building Project Hope major. Project Hope major is a campus style suite of medically necessary services to the most vulnerable populations in the Yuba and Sutter community to go in the former Fremont Hospital. Project Hope minor will be a smaller facility that offers medical recuperative care, a sobering center and a suite of services to the homeless and other residents.

OBJECTIVE: Increase low-income resident’s community engagement

Increase awareness of volunteer, board and committee opportunities available within regional service providers

- February/March 2024 newsletter posted volunteers needed for Yuba County Community Services Commission’s Low Income and District 5 board positions and Sutter County Community Action Agency’s private sector board position.

GOAL: PARTNERSHIPS AMONG SUPPORTERS AND PROVIDERS OF SERVICES TO LOW-INCOME PEOPLE ARE ACHIEVED AND AGENCIES THAT SERVE THE LOW-INCOME INCREASE THEIR CAPACITY TO ACHIEVE RESULTS

OBJECTIVE: Strengthen the efficiency, effectiveness and sustainability of YCCSC and its service providers

Continue to encourage and educate the non-profit community of funding opportunities and capacity building measures

- February/March 2024 newsletter (see attached) was distributed and included information/tips on how to take board meeting minutes, guide to getting and keeping volunteers, signs your nonprofit is ready to reach a bigger community, five grant opportunities, upcoming QuickBooks and grant writing workshops, nonprofit agency events and more.

Increase community education about YCCSC and its service providers activities, achievements, needs, volunteer opportunities, etc.

- February/March 2024 newsletter had a YCCSC sub-grantee agency success story on Yuba-Sutter Food Bank, YS Food Bank's upcoming fundraising event information and YCCSC board member seats available.
- (Ongoing) Each board meeting is printed in Appeal Democrat and Territorial Dispatch under events or business calendar.

Maintain and refresh YCCSC website, Facebook page and bi-monthly newsletter

- February/March 2024 posted YCCSC's 2024 funded agencies by priority category, 2024 poverty guidelines /income limits, Sutter & Yuba Local Homeless Action Plan 2023-2026 on YCCSC's website.
- February/March 2024 increased followers on Facebook by 38. Facebook page was created September 2016 and is posted on regularly. Currently it has 1,036 followers.
- Bi-monthly newsletter began distribution in December 2016. It is currently distributed to 195 contacts from local non-profits.
- (Ongoing) YCCSC and its service providers activities are posted on Facebook, www.yubacares.org and/or in the bi-monthly newsletter to increase visibility.
- (Ongoing) a services resources page by category is on YCCSC's website www.yubacares.org and is reviewed and updated continually.

OBJECTIVE: Promote collaboration and partnerships between community organizations to address homelessness and related issues

- (ongoing) YCCSC's Executive Director is active with the following groups in an effort to encourage community agencies to partner with Coordinated Entry, collaborate together and find solutions for our region:
 - Board member-Sutter Yuba Homeless Consortium (Continuum of Care)
 - Board member-Sutter Community Affordable Housing Board (current President)
 - Member –Sutter County Homeless Task Force



LIFE BUILDING CENTER

131 F STREET, MARYSVILLE
530-749-6811

March 2024

Single Entry Point for Homeless Services!

Open
Monday - Friday
8:30 am - 4:30 pm

- Showers & Laundry
- Case Management
- Connection to Housing & Services

Intakes end at 2:30 pm Monday - Thursday and at noon on Fridays

All classes and services are by appointment only. For more information talk to your Case Manager!

Counseling sessions are by appointment only. Contact your Case Manager for more information.

Mondays

- Weekly** Counseling, 9 am - 12 pm
Weekly Sutter Yuba Behavioral Health Representative, 12:30 - 3:30 pm
Mar 4 & 18 Hair Cuts - 10 am - 12 pm
Mar 4 & 18 Adventist Health: Community Connect Social and Health Barriers, 1:00 pm - 3:00 pm
Mar 11 & 25 Ampla Health Mobile Unit, 10:00 am - 2:00 pm
Mar 11 & 25 Yuba County 1 Stop Representative, 2:00 pm - 3:00 pm

Tuesdays

- Weekly** Adventist Health: Street Nurse, 9:00 am
Weekly Yuba County Office Education: Educational Outreach for all Yuba County Schools, 9:00 am - 11:00 am

Wednesdays

- Weekly** Harmony Health: Living in Balance, 9:00 am
Feb 21 Harm Reduction: Learn How to Stop Overdose Deaths, 10:00 am

Thursdays

- Weekly** Harmony Health: Outreach and Insurance, 10:00 am - 12:00 pm
Mar 28 Breaking the Chains of Life Controlling Problems, 2:00 pm - 3:00 pm

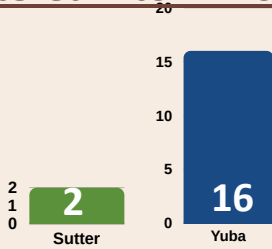
Fridays

- Weekly** Harmony Health: Anger Management, 9:00 am
Weekly iCare: BX Health Engagements 2:00 pm - 3:00 pm
Mar 1 & 15 Peach Tree Health: Medical Benefits, 12 pm - 2 pm
Mar 8 & 22 CRLA: Talk to a CRLA Advocate, 10:00 - 11:00 am

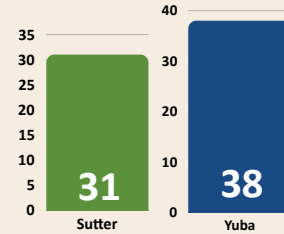


Regional Homeless Update February 2024

New Households with Children Entered into HMIS

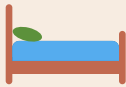


New Households Without Children Entered into HMIS



Total clients entering the CE System: 191

Households Connected to Shelter

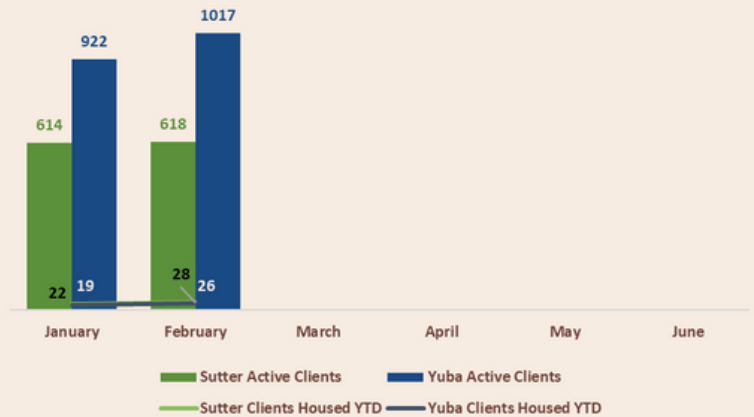


January 2023

- 14 Forward: 16
- Better way: 11
- Casa De Esperanza: 16
- Life Building Center: 7
- The Depot: 15
- The Mission: 12
- REST: 25

Number of People Housed through SYHC Partners

January 1st to February 29th, 2024



List of SYHC Partner Agencies can be found at: <https://www.syhomelessconsortium.org/our-partners>

Top 3 Reasons for Becoming Homeless

- Unable to Pay Rent/Mortgage
- Eviction/Foreclosure
- Lost Job/Unemployed

Homeless Average Monthly Income & Percentage with Income



\$1278
83%



\$726
46%

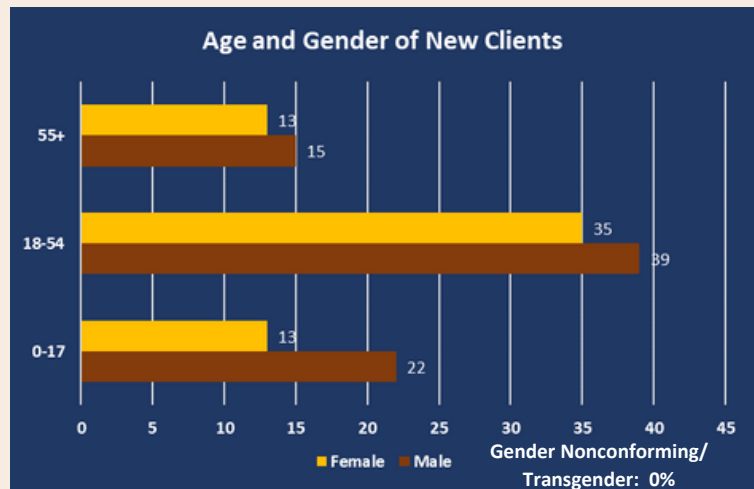
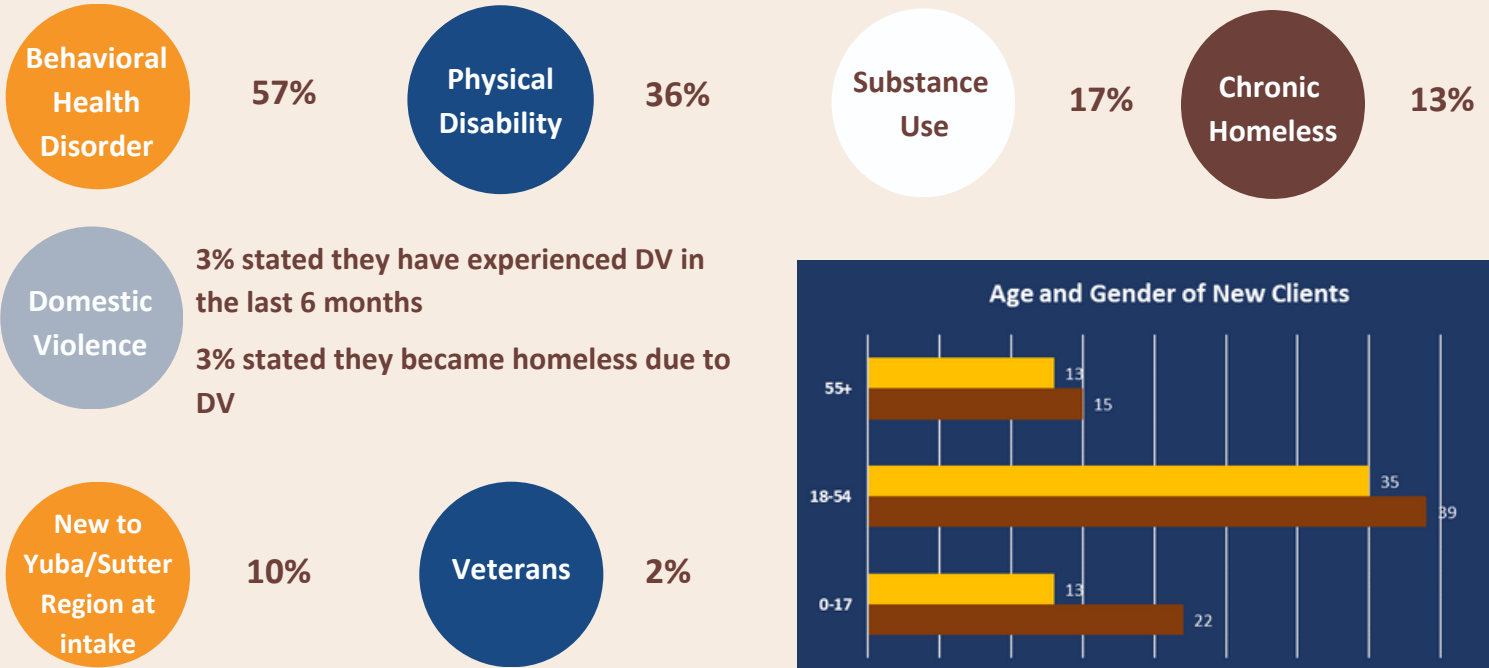
Percentage with Medical Benefits 90%



Regional Homeless Update

February 2024

Demographics



Life Skills

Classes

- Anger Management
- Applications and Presentation
- Computer Lab
- Diabetes Education
- Effective communication
- Effective Interviewing
- Employment Readiness
- Employment training
- Harm Reduction
- Housing Skills
- Job Searching
- Job Training
- Living in Balance
- Nutrition
- Ready to Rent
- Self Discovery/People Skills
- Team Building
- Time & Money Management
- Understanding Employment and Your SSI

Services

- Ampla Health Outreach
- Behavioral Health
- Community Connect
- Counseling
- Domestic Violence Outreach
- Educational Outreach
- Hair Cuts
- Health and Human Services
- Medical Benefit Enrollment
- Street Nurses

- Yuba County**
- Sutter County**
- Both Counties**

Monthly Offered and Attended



Sutter:
Offered: 9
Attendees: 23

Yuba:
Offered: 21
Attendees: 115

Sutter County offers additional classes for their homeless families offsite.

Classes: Teaching self-sufficiency skills
Services: Providing on-site assistance

All data is self disclosed

*Household = Family Unit or Unaccompanied Individual
New figures reflected are due to data quality improvement